



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		PT. CHIRANJI LAL SHARMA GOVT. COLLEGE
Name of the head of the Institution		Dr. RAJESH RANI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01842201555
Mobile no.		8708975408
Registered Email		gckarnal@gmail.com
Alternate Email		gckarnaliqac@gmail.com
Address		PT. CHIRANJI LAL SHARMA GOVT. COLLEGE SECTOR 14
City/Town		KARNAL
State/UT		Haryana
Pincode		132001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Nirmal Attri
Phone no/Alternate Phone no.	01842201555
Mobile no.	9996526278
Registered Email	gckarnaliqac@gmail.com
Alternate Email	gckarnal@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://ptclsqckarnal.ac.in/MenuData?Menu=d5jo6AxztEo=
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://ptclsqckarnal.ac.in/MenuData?Menu=d5jo6AxztEo=

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.5	2003	01-Jul-2002	30-Jun-2007

6. Date of Establishment of IQAC	30-Aug-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Talent Hunt	16-Sep-2019	750

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Pt. Chiranji Lal Sharma Govt. College	ALL	DHE	2019 365	16672224
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

12. SIGNIFICANT CONTRIBUTION OF IQAC FOR 201920 Session Item /Title of the quality initiative by IQAC From To Number of participants 201920 Talent Hunt 16092019 16092019 750 201920 A grade in PRaYAAS Academic audit conducted by department of higher education, haryana dated 18/11/2019 and green/energy audit process initiated 18112019 18112019 4500 201920 digital notice board for students 29112019 29112019 4500 201920 College Level Science Exhibition 14012020 14012020 1600 201920 InterDistrict Science Exhibition 16012020 16012020 110 201920 Kala Sangam 05022020 05022020 875 201920 biodiversity seminar entitled BIODIVERSITY AND ENVIRONMENTAL CHANGES: THREATS AND MITIGATION 08022020 08022020 172 201920 capacity building program 10022020 14022020 42 201920 sanskrit seminar 22022020 22022020 130 201920 GREEN AUDIT (green, energy and academic audit) 02032020 02032020 4500 201920 HIPA training for service matters 04032020 06032020 49

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Orientation Program for UG Classes	Organized
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
iqac	06-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

12-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

yes the following modules are active.
 MIS Modules 1. Dashboard: This module shows the number of Assistant/Associate Professor, Extension Lecturer, Deputation IN employees, Deputation Out employees, Teaching Workload, Sanction/Post (Teaching), Sanction Post (Non Teaching), Regular Working (Non Teaching) and Contractual Working (Non Teaching) employees in the college. 2. Regular Employee: This module has a submodule add new employee where we can register a newly joined regular employee in higher education department and add his/her details as per service book . 3. Contractual guest lecturer: This module has a submodule named guest lecturer report which showcases the details of the guest lecturers in a college which is nil in our college as there are no guest lecturers working in our college . 4. Extension Lecturer: This module has the following submodules: • New registration: In this

module we can register a newly joined extension lecturer in higher education department and add his/her details. • Qualification: We can add all qualifications of extension lecturer. • Service record: This submodule shows the complete service record of the selected employee and also one can make new entries. • Court cases: This submodule shows the details of court case of the selected employee along with the CWP. • Transfer/Resign EL: This submodule shows the Transfer / Displace / Resign / Remove part of the employee . • List of Extension Lecturer: This submodule shows the list of all the extension lecturers working in the college along with their details. 5. Contractual Employee: This module has submodules namely Contractual Employee Registration where one can add details of the newly appointed employee and contractual manpower requirement submodule which showcases all the Manpower Details. 6. Verify employee: This module contains the list of employees(teaching and non teaching) which are verified and which are not. 7. Add weekly lecture: It allows to add weekly lecture of any employee of the college. 8. Deputation report: This module consists of the deputation report(IN and OUT) of an employee. 9. Leave Section :This is the CCL dashboard of all employees of the college which consists of pending, recommended and non recommended CCL. 10. Online Daily Progress Report (DPR) :This displays DPR of the selected teaching faculty. 11. Miscellaneous: This contains 2 submodules namely: • Request for new Construction Works(Building / Block Name, Fund Required (In Rs.), Construction Completion Estimate Date).It also contains the report of the previously requested construction work. • Digital Infrastructure: It comprises Requisition for Digital Infrastructure(Computer, Smart Board, CCTV, Projector ,UPS , Printer ,Software LED/TV ,Podium VC Equipment) 12. Passport Applications: This shows the List of registered students for passport and also facilitates to update Passport Application Reference Number of the students. 13. Reports: This module lists the All Employee List, Non

Teaching Employee List, Retiree list and LAB Details (specifying number of Lab Attendants and Junior Lab attendants) 14. Settings: This allows to Change the password.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The effective curriculum delivery for various courses at Pt. Chiranji Lal Sharma Govt. College is regulated by guidelines issued by the Department of Higher Education (Haryana) and Kurukshetra University, Kurukshetra (Haryana) from time to time. College administration ensures effective implementation of the curriculum keeping in view the vision and mission of college. In this regard, we have a number of wellstructured processes and committees that enable communication and feedback from various stakeholder groups which is then analysed and communicated through proper channel to the Department of Higher Education (Haryana) and Kurukshetra University, Kurukshetra (Haryana). Committees for Effective Implementation The college level committees prepare broad guidelines and frameworks to suit requirements of different courses at the departmental level. The IQAC-quality advisory council (QAC) and IQAC-College Council in association with the University works, timetable and workload committees of the college and individual departments provide directions and regularly monitor the efficacy of the same throughout the session. The Internal evaluation committee regulates the planned and written aspects of the continuous evaluation of students as per KUK rules. The systems have been structured to help maintain uniformity, transparency, academic standards and quality during internal assessment of students which is regularly displayed to the students on the notice board. The curriculum review and revision is the prerogative of KUK but at regular intervals to reflect the advancement of knowledge and processes in various fields request for updating of the curriculum are sent through various boards of studies members from our institution. Planning, Teaching and Evaluation Each department holds meetings for lesson plans, class assignments, internal assessments, use of reference materials and AV teaching aids for teachers. The college invites external experts for various projects and practical evaluations with the view to ensure quality of education, and objectivity in the teaching-learning processes as per KUK guidelines. Supportive College Infrastructure The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students. The renovated well-stocked college library is having computers for accessing web-based facilities and access to databases like NLIST & British library.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
ZERO	PG DIPLOMA IN GUIDANCE, COUNCELLING AND PSYCHOTHERAPY	27/05/2019	365	YES	YES

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PG Diploma	Guidance and Counselling and Psychotherapy	27/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	social science subjects	01/07/2019
BCom	commerce	01/07/2019
BSc	Non Medical	01/07/2019
BSc	home science	01/07/2019
MCom	commerce	01/07/2019
MA	English	01/07/2019
MA	Economics	01/07/2019
MA	Psychology	01/07/2019
MA	History	01/07/2019
MSc	Mathematics	01/07/2019
BSc	Medical	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	29

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COMPULSORY COMPUTER EDUCTION	01/07/2019	138
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BOTANY	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

In order to facilitate students to make more healthy food choices and to develop healthy eating habits. It is encouraging that both college managements and students perceive that their cafeteria's offering has positively shifted into the direction of more healthy the unhealthy food products. To meet the end-users demands effectively, the academic libraries need to identify and adopt good practices and benchmarks. There is qualitative improvement in the services offered to the students by the staff who have become enthusiastic and resourceful The Goal is to motivate professional staff to enhance their skill and expertise in conventional and e-library associated services and operations. Training of the staff in use of new systems and techniques has to be arranged. Funds are required with the support of management. College start their training should focus on subjects that are related to industrial experience and Government sectors. Now focused on real world problem and what the industry currently requires. For example, For computer science students the training should focus on programming language such as JAVA, DOT NET the two prominent programming language ,and introduce some add on course such as Quantitative Aptitude methods for the students who for prepare for SSC and other competitive exams. In order to facilitate students to make more healthy food choices and to develop healthy eating habits. It is encouraging that both college managements and students perceive that their cafeteria's offering has positively shifted into the direction of more healthy the unhealthy food products.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts	400	3001	383

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3693	590	124	9	44

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

	Resources)				
177	177	28	28	14	28
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Introduction A mentor is a person who has professional and life experience and uses his expertise to help a student or mentee to develop his skills and helps him overcome his problems. Objectives The objective of mentor-mentee groups is to encourage the students to discuss their problems with the mentor and help them in the resolution of their problem. The Practice When a student take admission in a college, he is habitual of a systematic routine of school and the new environment of the college is confusing for the student. To help the students in understanding the culture and common practices of the college, the mentor plays the important role. He monitors a small group of 20-30 students as allotted to him called mentees. A separate period is allotted in the time table for this personal interaction. This being a small group the mentee finds it comfortable to express his problems and challenges which he/she otherwise can't express in a large class. Some of the other objectives of mentor-mentee relationship is to address mentee's misconceptions, help him face his short comings, motivate him towards higher goals in life, build his confidence and decide best solutions to a given problem. Besides the mentor also advices his students to follow various ethical/moral and practical values in life which help him become a better individual as he steps out of the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4283	177	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
136	136	Nil	Nil	57

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	ZERO	Nil	ZERO
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BACHELOR OF ARTS	Ist	20/11/2019	05/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The Orientation

program held at the beginning of every academic year apprises students and their parents of the evaluation process and the schedule. In each of the departments, for each subject being taught at undergraduate and post graduate level senior most faculty members co-ordinates curriculum and pedagogical transmission with other faculty members teaching the subject during the semester. Further, the Academic Committee of the college has recommended a basic structure for the continuous internal assessment of theory and practical with guidelines for dealing with absenteeism. The faculty members however have a certain amount of flexibility in deciding on the kind of assignment so that creativity is not compromised. Guidelines for teachers and students for internal assessments are prepared as per the Kurukshetra University norms and are made available to all faculty. Dates for the tests/submission of assignments are notified on the college notice boards and announced by faculty in the respective classes at least a week in advance. Students are made aware of the internal assessment mark by the teachers by displaying on the notice board at the end of the semester. The marks are then uploaded, verified and submitted online on the university portal (a sample of the same is provided as an attachment) to maintain transparency and security of evaluation system is ensured. The institution has an effective mechanism for redressal of grievances pertaining to internal assessment and the maximum and minimum marks in internal assessments are reviewed, discussed and debated regularly. The record is submitted and maintained by the internal assessment committee. Students are also assessed by the teachers based on their participation in the classes. Assessment includes presentations, tests, assignments and projects by students who are mentored by teachers at regular interval with feedback. The college follows the institutions of conducting the Continuous Internal Evaluation as prescribed by the Kurukshetra University, Kurukshetra. In the last several years there have been changes in the mode of evaluation. Presently as a part of the continuous internal evaluation, internal assessment for theory papers is for 20 of the marks (20 marks in a 100-mark paper) which is split into 5 marks for attendance and 5 (10) marks for two handwritten assignments and one 5 marks class test. As a result of the continuous internal evaluation (CIE) method implementation as a part of the academic calendar the student regularity and participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Kurukshetra University, Kurukshetra. The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office. These dates are adhered to during each semester. In the odd semester the dates for the first assignment/test for theory papers lies towards last week August while for the second one in the last week September/ beginning October. In the even semester the dates are usually in beginning February and end March. Dates for class tests of odd semester are in October month each year while for even semester they are in march month each year. Dates for conducting/submission of assignment and submission of marks are all displayed on notice boards by the Internal Assessment Committee. A sample of circular announcing dates for conduction of assignments and submission of marks has been uploaded. Other points incorporated in the academic calendar include plan of quality initiatives to be undertaken by IQAC and related teacher/student centric academic, extracurricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra. The

college follows the instructions of conducting the Continuous Internal Evaluation as prescribed by the Kurukshetra University, Kurukshetra. In the last several years there have been changes in the mode of evaluation. Presently as a part of the continuous internal evaluation, internal assessment for theory papers is for 20 of the marks (20 marks in a 100-mark paper) which is split into 5 marks for attendance (gradable for above 75 attendance only) and 55 (10) marks for two handwritten assignments and one 5 marks class test. As a result of the continuous internal evaluation (CIE) method implementation as a part of the academic calendar the student regularity and participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. As a sample, the evaluation details of one of the departments are being uploaded as an additional file. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out-of thebox thinking. CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Students who miss the assignments due to ill health or participation in extra-curricular activities of the college are given an opportunity to give the assignment and class test on an alternate date. There is a set schedule for conducting the assignments which the students know in advance which helps them to prepare for exams in advance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ptclsgckarnal.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=6poVom/nZuM=>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BA	Arts	322	320	99.38
00	BCom	Commerce	307	300	97.72

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

ZERO

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	00	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
zero	zero	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Zero	zero	zero	Nil	zero
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	SACC Startup Incubation Center for Excellence Karnal	Department of Higher Education Haryana	SACC Startup Incubation Center for Excellence Karnal	Support and nurture Innovative Ideas of Students	05/09/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	mathematics	10	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
history	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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zero	zero	zero	Null	0	zero	Null
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
zero	zero	zero	Null	Null	Null	zero
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	43	77	3	Null
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pledge ceremony on water conservation	NSS	1	90
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
ZERO	ZERO	ZERO	Null
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Voters awareness programme	NSS	Voters awareness programme	1	70
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
TRAINING, ICT PRGRAMS	DISHA FOR SUCCESS, CHANDIGARH	DISHA FOR SUCCESS, CHANDIGARH	01

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
TRAINING, ICT PRGRAMS	TRAINING, ICT PRGRAMS	DISHA FOR SUCCESS, CHANDIGARH	Nil	30/03/2020	50

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
DISHA FOR SUCCESS, CHANDIGARH	01/01/2019	TRAINING, ICT PRGRAMS	50

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1887018	1754688

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Nil

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	2.0 LE	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	43613	4483348	420	240871	44033	4724219

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
zero	zero	zero	Null
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	202	7	10	0	0	0	0	10	42
Added	62	2	0	0	0	0	0	50	19
Total	264	9	10	0	0	0	0	60	61

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
zero	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
24039223	24039223	49905	49905

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Pt. Chiranjilal Sharma Govt. College is spread over 20 acres with 5 blocks, residential complex and auditorium located in midst of sprawling lawns and trees in Karnal, Haryana. Built in 1991 by PWD. It is well connected with railway and road highway. Learning Spaces The college has well equipped laboratories and classrooms and computerized library with more 45000 books and bound periodicals. The administrative block has sufficient number and spacious rooms. Classrooms (total 40) of different capacities meet requirements of UG and PG students. Big classrooms (lecture theatres) are available for 80-100 UG students. For add-on courses class size is about 30 to 50 students while for PG the class size is 60-80. Majority of the classrooms/lecture theatres are equipped with appropriate, comfortable furniture good ventilation and adequate light. Most classrooms are equipped with LCD projectors and Wi-Fi. Most departments have an adequate infrastructure and laboratory facilities. The academic programme of the college is enriched by laboratory experience. To engage students to a variety of practical orientation, self-instructional, learner friendly and soft skill modes, there are 21 well equipped hi-tech laboratories. The Computer department acts as a nodal centre to support all

digital needs of the college. Hands-on experiential learning is provided through various experiments as a part of curriculum in the science departments (botany, biotechnology, computer science, physics, chemistry, zoology, home science, electronics etc. The library is housed in a separate building equipped with latest ICT requirements. It has functional library automation software. It has a large reading room (used for seminars for 120 persons), INTERNET work stations with 4 computers, one INTRANET server, Fibre Optic connectivity, etc. Faculty room (4 computers in total) are shared by 2-4 faculty members. These spaces enable effective student teacher interaction. May of the faculty rooms are Wi-Fi internet enabled and provided with appropriate furniture and storage facilities. Student and Faculty Support Facilities include the students' common room, staff room, student common room, canteen, college lawns and auditorium/multipurpose hall is under preparation and is in the final stages of completion. College canteen also provides stationery items. With the sustained efforts of the college administration, faculty and students the Pt. Chiranji Lal Sharma Govt. College campus has turned into a green campus for which green building audit has been done which has indicated that the buildings on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users. There are large numbers of trees and lawns which add to improved quality of air and minimize air pollution on the campus.

<https://ptclsgckarnal.ac.in/MenuData?Menu=d5jo6AxztEo=>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	post matric consolidated stipend scheme for sc students	748	12081000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
POST MATRIC SCHOLARSHIP FOR BC STUDENTS	02/09/2020	420	DGHE
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2019	extension lecture by Dr. Naresh Jaglan Psychologist	Nil	70	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Prudential Life Insurance Company	16	11	Infosys	4	1
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	92	BACHELOR OF ARTS	MATHS	PT CLS GOVT COLLEGE ,KARNAL	MSC MATHS
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	10
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
FIT INDIA MOVEMENT OATH TAKING CEREMONY	COLLEGE LEVEL	750
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	2nd position in 5000 meter race in KUK	National	3	Nil	00	MOHIT
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Pt. Chiranjeevi Lal Sharma Govt. College had a very organized and democratically elected Student Association during session 2018-19 which was elected as per directions issued by the government of Haryana. The student association had elected office bearers comprising a president, vice president, secretary, treasurer etc. and student representatives from first and second year. There are elected positions for looking after extracurricular activities, hospitality issues, and other cultural and academic events throughout the year besides students in other supporting positions. The Student Association is guided by staff advisors and the principal of the college. The Student's Association comprises of a body of core members and executive members who along with the class representatives support the administration in enriching the cultural and corporate ambience of the college and in turn provides opportunities to students for expanding their wings. Later, it could not be continued due to Haryana elections and Covid19. Despite this there is enough representation of students in various bodies and committees especially cultural, sports, NSS, NCC, science and literary activities including college magazine committee. Various academic and administrative bodies that have student representatives on them include. Online admission of students as Computer Associates Students' association Anti-Ragging committee ICC (Internal Complaints Committee) Cultural/co-curricular activities committee Subject societies Canteen Committee Bus pass committee Students parking committee Time table College magazine The college has an academic calendar for all student centric events within the annual Kurukshetra University academic session. These events are led by the students and conceptualized in consultation with teachers helping the students to show their talents and learn organizational competencies. These events include various socio-cultural events along with Competitions and campaigns like Talent Hunt, National Memorial days like Gandhi Jayanti, Independence Day, Science Day, Science Exhibition, Air Show, Intra college competitions between different class students or to identify talent to represent college like essay competition, quiz competition etc and Inter College competitions organized locally or at University level. The Annual festival titled Kala Sangam is held every year in February / March by the students which is financially supported by the department of higher education, Haryana and it has helped students over the years to excel in various socio-cultural events like group dance, one act play, mimicry, group song etc. The student's association represents itself through with the help of an Editorial Team comprising of five subject student editors and faculty subject editors in publication of the Annual Magazine - Ravi Tez. It provides an opportunity to the students to express their aptitude for writing and imagination through articles, poems, pictures etc. It also highlights the major accolades and prizes won by the students in various intra- and inter- college competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Pt. Chiranji Lal Sharma Govt. College Alumni Association (Pt.CLSGCAA) is an integral continuation of the connection of the students with their college. Pt.CLSGCAA is an active body with many prominent alumnae as its members. It actively helps the college plan and execute its activities through the IQAC of the college as the president of the alumni association is a member of the same. It is a duly registered body with the Registrar societies, Haryana. Every year Pt.CLSGCAA confers its illustrious alumni, the Distinguished Alumni Award. It also organizes various educational and entertainment programmes. All former faculty members and Alumni are invited on all formal functions of the college. An alumni meet is organised every year. From this session it is planning to organize an annual event as welcome party for induction of the outgoing batch into the association. Pt.CLS GCAA has mandated to honour all their retired faculty from time to time by organizing special events. On joining the college, a student becomes a member of the Pt. Chiranji Lal Sharma Govt. College Family. In order to achieve this, the student pays life membership charges in third year. The college conducts meetings with its Alumni Association (Pt.CLSGCAA) which provides a platform to the former students to provide suggestions with respect to the functioning and infrastructure. Alumni meets are also held by various departments where the former students share their industry experiences with the students which enables them to gear up with the competitive world. The college utilises the intellectual inputs of its alumni working in the academic or professional fields to enrich the curriculum and enhance the quality of curriculum implementation. The association can be joined through Facebook page LICAA. Pt.CLSGCAA members have been providing financial support to the college by helping in creation of infrastructure like improvement of library facilities and gifting of posters of famous personalities etc.

5.4.2 – No. of enrolled Alumni:

13

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Pt. Chiranji Lal Sharma Govt. College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a decentralised structure for decision making where departmental committees interface their decisions with college committees of the staff council. Various committees are constituted by the College Council for managing various functions of the college. The College Council is responsible for college time table, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, preparing working guidelines for effective functioning of the college. College Council, led by the Principal chalks out the execution plans. Before the commencement of each academic session Staff Committees are

formed under the guidance of the Principal, Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and Directorate Higher Education, Haryana norms and guidelines. Activities and decisions of Staff Committees are discussed in College Council meetings as required. The decision of College Council remains final and all the committees have to get their decisions ratified from the council. A report of yearly activities is presented to the Staff council at the end of the session. Department representatives on Staff Council Committees interface at both levels conveying ideas back and forth and hence enabling decentralised, yet participatory management of the college. There are 106 Staff Committees and all faculty members are part of it. To demonstrate decentralisation and participative management, we have attached a case study on working of a Staff Council Committee. Internal assessment of the students is handled by two Staff Council Committees - Attendance Committee and Internal Assessment Committee. Continuous evaluation, student appraisal and uploading students' attendance every month has helped in improving regularity and performance. We have uploaded: A case study on the functioning of these committees of Staff Council to demonstrate college practicing decentralisation and participative management. Notices of attendance and internal assessment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The quality policy of the college is in alignment with the parent University and the UGC. All the strategic plan and deployment documents are sent by Kurukshetra university, Kurukshetra and UGC and many are available on the Kurukshetra university, Kurukshetra website. Many of the qualitative initiatives are framed by the College Council/QAC of IQAC and implemented through various annual committees which are monitored by the Chairperson/Principal. The college has regularly enhanced infrastructure and capacities for teaching learning and research according to the changing academic environment. Following are some of the committees of the college that monitor quality. 1. University works committee: It controls and monitors the academic workload and exam results of students. This committee along with time table committee scrutinizes the student-teacher ratio, sanctioned work load and adherence to time table. 2. Internal assessment committee: It decides and monitors internal assessment and marking scheme of practical. 3. Workload/timetable committee: It decides workload twice a year and prepares department and course

wise time table. Time tables are uploaded on the website before the session begins every semester. Other important committees that work out the strategic plans and execute all the qualitative initiatives include:

1. Online admission committee
2. Time table/subject change/workload committee
3. University works committee
4. Anti-corruption committee
5. Anti-ragging committee
6. Placement cell committee
7. Co-curricular activities committee
8. College maintenance committee
9. Career counselling and guidance committee
10. House exam/assignment/class test committee
11. Important day celebration committee
12. Library committee
13. Sports board
14. Gender sensitization and prevention of sexual harassment cell
15. AEPIC.

The Internal Quality Assurance aspects of the college, especially regarding the teaching-learning process has for several years been under the purview of the College Council/Quality advisory Council of the college. With emerging environments, the college proactively constituted the IQAC in 2013. From 2013 onwards, IQAC was constituted with the following goals- API based PBAS verification, Quality initiatives like workshop, botanical garden, rainwater harvesting, AEPIC, Alumni Meet, Feedback etc were taken by it.

Communication of information on the various quality parameters of higher education department. Documentation of the various activities leading to quality improvement. Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters. Various key areas for regular monitoring and documentation by IQAC are-

1. Curriculum Development
2. Organisation of lectures by prominent speakers in different areas
3. Participation in Innovation and Research funded Projects
4. Consultation with various organizations
5. Membership of Board of Studies of eminent National Institutes
6. Extension activities for the community development
7. Feedback from stakeholders which was earlier taken by individual teachers and PG departments will now be documented in a centralized committee Collaboration with Industry and placement meet
8. Effective involvement of Alumni

9. Quality assurance is a dynamic process and we are moving towards documentation of strategies and processes as per new guidelines for IQAC. 10. Online and various database subscription of the library like NLIST.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	E- Governance has been implemented in all the areas such as administration, admission ,record maintenance etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	zero	zero	zero	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	capacity building program	HIPAA Traning for service matters	10/02/2020	14/02/2020	42	49

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
orientation programme	63	04/06/2020	01/07/2020	28

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>As per the Government of Haryana and KUK norms the following facilities are available to all permanent teaching and non-teaching staff:</p> <ol style="list-style-type: none"> 1. Medical Reimbursement for various illnesses if treatment done by government or approved panel hospitals or in case of emergency and cashless card facility for five critical illnesses. 2. Group insurance scheme for all employees. 3. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 are covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per University norms. 4. Child education allowance for upto two children. 5. Fixed Medical allowance as a part of salary to all employees. 6. LTC/hometown is availed as per Government of Haryana rules. 7. GPF advances and loans are sanctioned as per Government of Haryana rules. 8. Leave to teaching and non-teaching staff are given as per the guidelines of KUK, GOH and UGC. 9. Festival advance and house building loans facility is also available as per Haryana Government guidelines. 10. Staff can take various loan as per Government of Haryana norms at subsidized rates. 11. Residential Quarters are provided on campus for teaching and non-teaching staff. 	<p>As per the Government of Haryana and KUK norms the following facilities are available to all permanent teaching and non-teaching staff:</p> <ol style="list-style-type: none"> 1. Medical Reimbursement for various illnesses if treatment done by government or approved panel hospitals or in case of emergency and cashless card facility for five critical illnesses. 2. Group insurance scheme for all employees. 3. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 are covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per University norms. 4. Child education allowance for upto two children. 5. Fixed Medical allowance as a part of salary to all employees. 6. LTC/hometown is availed as per Government of Haryana rules. 7. GPF advances and loans are sanctioned as per Government of Haryana rules. 8. Leave to teaching and non-teaching staff are given as per the guidelines of KUK, GOH and UGC. 9. Festival advance and house building loans facility is also available as per Haryana Government guidelines. 10. Staff can take various loan as per Government of Haryana norms at subsidized rates. 11. Residential Quarters are provided on campus for teaching and non-teaching staff. 	<p>various scholarship provided by the central and state government</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts regular internal and external financial audits as per the requirement of KUK and Govt of Haryana and UGC. Mr. Anurag Khanna and company (CA) is the college external auditor and submit a detailed report to the principal for planning and monitoring. Internal audit is done by the government auditors periodically. They prepare external audit report which is then sent regularly to UGC through KUK.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Dinesh Kalra	0.8	SAHYOG SAMITI
View File		

6.4.3 – Total corpus fund generated

80000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DGHE HARYANA PRAYAAS	Yes	IQAC
Administrative	Yes	DGHE HARYANA PRAYAAS	Yes	IQAC/BURSAR00

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

ZERO

6.5.3 – Development programmes for support staff (at least three)

Three days training on service matters for support staff from 04-03-2020 to 06-03-2020 organized at college campus by HIPA. A total of 49 staff members participate in this training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Solar power project for the colleges proposed and the work on this project is in progress. 2. PG Diploma in Guidance, Counselling and Psychotherapy is introduced. 3. Academic and green audit of the institution have been completed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Null
c)ISO certification	Null
d)NBA or any other quality audit	Null

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2020	CAPACITY BUILDING PROGRAM	10/02/2020	14/02/2020	14/02/2020	42
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rakshabandhan	14/08/2019	14/08/2019	46	12
Extension lecture on Equal for all	06/03/2020	06/03/2020	44	26
Cyber Awareness	31/08/2019	31/08/2019	60	29
Health or Hyginic	06/09/2019	06/09/2019	54	Nil
Poetic Recitation competition	25/09/2019	25/09/2019	2	Nil
Dewarming of Tablets	27/09/2019	27/09/2019	36	18
Women Heath Programme	11/10/2021	11/10/2021	88	Nil
Mehandi Compettion	16/10/2021	16/10/2021	29	Nil
Self Defence Training	07/10/2019	07/10/2019	40	Nil
Sexual Harassment of Girls Students ans its prevention	27/01/2020	27/01/2020	59	Nil
Sakhi One Stop Center	13/02/2020	13/02/2020	52	Nil
Celebration of international Women Day	06/03/2020	06/03/2020	60	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
During session 2019-20 alternate energy initiatives as a part of environmental consciousness and sustainability were taken. Apart from replacement of old tubelights and bulbs with the LED lights a proposal for rooftop solar power plant was sent to the department of higher education haryana.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	11
Ramp/Rails	Yes	11
Rest Rooms	Yes	11
Scribes for examination	Yes	11

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	29/08/2019	1	FIT INDIA MOVEMENT	FITNESS	750

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook	01/01/2019	<p>The codes depicted underneath shall apply to all sorts of conduct of students within the College premises and their off-campus mannerisms which may have serious consequences or adverse impact on the Institution's interests or reputation. At the time of admission, each student would have to sign a statement consenting to abide by the framed codes and should also affirm undertakings that, (i) The student shall be regular in the classes and must complete his/her studies in the Institute. (ii) In the event, the student is forced to discontinue studies for any legitimate reason, he/she may be relieved from the Institution subject to the written consent of the College Authority. (iii) In case</p>

of relieving the student, he/she shall have to clear all pending dues and if the student had joined the Institute on a scholarship, the said grant shall be revoked.

The various forms of Misconduct, the Students should refrain from,

include: 1. Every student must attend all the classes as per time-table. 2. Every student must maintain at least 75

attendance in the classes. 3. They must make it a habit to check the notice board of the college for important instructions and

deadlines. 4. Any act of discrimination (physical or verbal) based on an

individual's gender identity, caste, race, religion or religious

beliefs, colour, region, language, disability, marital or family status,

physical or mental disability etc. 5.

Continuous absence of 6 days or 15 days absence in the month will result in the name getting struck of the rolls. 6. A fine

of Rs. 5 per day/ period of absence shall be

levied. 7. There is no provision of leave for students. In

extraordinary cases or ill health exemption from name struck off can be

given that too as per university rules and the student has to still maintain 75 attendance.

8. Students have to bring their parents/guardians to seek readmission

within 15 days of their name getting struck off the rolls. Admission may

be given with a penal payment of Rs. 500/- . 9.

No admission shall be

given if name is struck off the rolls twice in a semester. 10. All students must carry their id-cards in person and show them when asked for by the faculty/staff. 11. Use of mobile phone for no academic purposes is strictly forbidden in the campus. In case of emergency calls should be attended from parents/guardians in an orderly manner without disturbing the classes. 12. In event of misbehaviour or disorderly conduct or gross indiscipline the students can be suspended or terminated from college. 13. Maintain cleanliness in the campus and should refrain from using single use plastic. 14. Should not destroy or mutilate the college properties.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independance Day Celebration	15/08/2019	15/08/2019	180
Teachers Day Celebration	05/09/2019	05/09/2019	29
Extension Lecture on HUMAN PERSONALITY DEVELOPMENT	14/10/2019	14/10/2019	36
Unity Day Celebration	31/10/2019	31/10/2019	38
Constituion Day Celebration	26/11/2019	26/11/2019	20
Yuva Diwas Celebration	13/01/2020	13/01/2020	41
Republic Day	26/01/2020	26/01/2020	63

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) The institution has established system of waste management. The college is situated in the urban area of Karnal city wherein the Municipal Corporation has actively

promoted swachh bharat abhiyaan. We have been promoting waste management practices by establishing compost pit and vermicomposting setup with the help of district administration for the solid waste management of biodegradable waste. Further, strategic management of e-waste is going on for several years. A company named Exigo recycling pvt limited has been outsourced the work of collection of e-waste for this cause under the e-waste recycling policy of Government of Haryana. • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management Provide web link to • Relevant documents like agreements/MoUs with Government and other approved agencies • Geo tagged photographs of the facilities • Any other relevant information

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: - Sahyog Samiti Date of Organization: - Since Session 2010-11 Objective: - To help financially the poor and needy students who want to continue their study. Content: - The College has more than 4000 student's strength every year. There are many poor, needy, divyaang and orphan students who need financial help. This help is being given for fee, continuation fee, examination fee, bus pass, bicycle purchasing and to repay the loan amount taken for admission etc. Practice: - This practice has been started from the academic session 2010-2011 in this college. The total amount collected since then is Rs.248918/ and amount given to students as financial help is Rs. 230154/- resulting in benefit to 95 students. Resource: - For this, the money is being contributed by the college staff members and special contribution has been made by Sh. Dinesh Kalra, XEN, UHVBN, Karnal in the memory of Late. Smt. Rashmi Kalra, Associate Professor of English Pt. C. L. S. Govt. College, Sector-14, Karnal. National Cadet Corps is a national level organization involved in training of students at school and college level in human values and ethics along with preparing a young pool of youth that can focus on armed forces as a career and serve the nation. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various activities at local and national level. Some of these include Adventure Camp, Aero Modeling show, Air Force Day Celebration, Akhil Bhartiya Vayu Sainik Shivir, All India Vayusainik Camp, Army Attachment Camp, Basic Leadership camp, Basic Mountainering course camp, Combined Annual Training Camp, Drill march past prade on Independence Day, International Yoga Day Celebrations, March Past Prade Republic day, RD Camp and National Integration camp along with acting as student volunteers in events like Plus Polio Campaign, and Beti Bachao Beti Padhao on International Women Day.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ptclsgckarnal.ac.in/MenuData?Menu=d5jo6AxztEo=>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title: NCC AIR WING AND NCC ARMY WING ACTIVITIES Objective: The NCC establishment are meant for: • To develop qualities of character, courage, comradeship, discipline, secular outlook, spirit of adventure, sportsmanship and the ideals of selfless service among the youth to make them useful citizens. • To create a human resource of organised, trained and motivated youth, to provide leadership in all walks of life including the Armed Forces and always make them available for the service of the nation. • To create a

suitable environment to motivate the youth to take up a career in the Armed Forces. Context: NCC was conceived in 1917 when India Defence Act was promulgated with an object of making up the deficiencies in the Armed Forces by raising the University Corps. In 1920, with the passage of India Territorial Act, University Corps was replaced by University Training Corps. In 1942, this Corps was rechristened University Officers Training Corps. In 1946, a committee under Pandit H N Kunzru was set up at the behest of Pandit Jawaharlal Nehru to formulate the establishment of an organisation capable of training and motivating the youth of the country to become better citizens and leaders in all walks of life. Consequently, the National Cadet Corps came into being on July 16, 1948 with the promulgation of the NCC Act XXXI of 1948. NCC was placed under the Ministry of Defence. The motto of NCC is unity and discipline.

Practice: National Cadet Corps is a national level organization involved in training of students at school and college level in human values and ethics along with preparing a young pool of youth that can focus on armed forces as a career and serve the nation. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various activities at local and national level. Some of these include Adventure Camp, Aero Modeling show, Air Force Day Celebration, Akhil Bhartiya Vayu Sainik Shivir, All India Vayusainik Camp, Army Attachment Camp, Basic Leadership camp, Basic Mountainering course camp, Combined Annual Training Camp, Drill march past parade on Independence Day, International Yoga Day Celebrations, March Past Parade Republic day, RD Camp and National Integration camp along with acting as student volunteers in events like Plus Polio Campaign, and Page 73/76 11-12-2020 09:29:03 Self Study Report of PT. CHIRANJI LAL SHARMA GOVT. COLLEGE Beti Bachao Beti Padhao on International Women Day. Problems: There is lack of fully functional firing range for practice of cadets. Notes: Some students represent the college at national levels in various camps and parades.

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

For the implementation of policy decision and planning for the future development of the institution, the college has the well formed IQAC headed by the Principal and having Senior faculty as its members. In the upcoming session the IQAC is planning on the following points for the overall development of the institution. 1 . For the Disposal of CAS/API related cases of the faculty the API committee will speed up its procedures so that these cases may be addressed in time. 2. For the augmentation of infrastructure: The completion of the College Auditorium is being pursued with fervent the building of a new block is also proposed and will be pursued in the upcoming session. 3. The solar power plant for the college is also proposed and being pursued for the beautification of the campus a plant-pod bank is also proposed where students and faculty are proposed to adopt plants pots for the campus. For helping the poor and needy students, The Sahayog Samiti's corpus will be strengthened. 4. Professional training programmes for the faculty and support staff are planed in the upcoming session. 5. Community service programs under NSS,NCC,REDCROSS and other committees are going to be pursued fervently.