

Minutes of meetings of IQAC held during session 2019-20

Meeting held on 10/07/2019

1. Minutes of the previous meeting held on 20/5/2019 were confirmed
2. API cases of faculty members were discussed, and recommendations made.

Meeting held on 29/11/2019

1. Minutes of previous meeting held on 10/7/2019 was confirmed.
2. Discussed and approved the Academic Calendar for the Academic session 2019-2020.
3. As per Director, Higher Education guidelines, a start-up incubator centre was established on 7th sept,2019.
4. N-listing of college library was discussed and approved.
5. National science day,2019 was celebrated on 27/02/2019 & 28/02/2019 by science departments of institutional the utilisation of 1,50,000/- RS was discussed.
6. A handbook of code of conduct for all college stakeholders as per UGC & Haryana government guidelines was discussed and approved.
7. Vision and mission along with core values for the institution were discussed and approved.
8. In the meeting, proposal of "TALKING CLINIC" by department of psychology was taken up and approved by committee.
9. Mr. Shammi Bansal, Manager, Liberty Groups gave the proposal of 50 cement benches and this proposal was approved in the meeting.
10. Donation for LED notice board by Ms. Lata Jain, Associate Professor (Rtd) was discussed & approved recommendation.
 1. Installation of 3 more Rain Water Harvesting unit was recommended.
 2. Preparation of Ramps & Purchase of 3 projectors recommended by committee.
 3. Library for PG departments & preparation of Green Audit Report were recommended.

Meeting held on 7/3/2020

1. The minutes of the previous meeting held on 29/11/2019 were approved.
2. The proposed submission dates for IIQA and SSR were discussed and approved.
3. In the meeting the draft proposal for 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 were approved.

Minutes of API Cases Verification Core Committee Meeting

Dated: 10-7-2019

A meeting of API Cases Verification Core Committee was held on 10-7-2019 at 10:30 a.m. in the office of Principal. The following members / teaching faculties were present in the meeting:

1. Dr. Rajesh Rani (Convener / Coordinator) Rajesh
2. Dr. Nirmal Anni (Member) Nirmal
3. Dr. Chanchal Rani (Member) Chanchal
4. Dr. M.S. Bansi (Member) Mansojan
5. Dr. Rourjeet Singh (Member) Roh
6. Dr. Parveen Kumar Vats (Member) Vats
7. Dr. J.S. Chhillar Chhillar

The meeting was presided by the worthy Principal Dr. Rekha Sharma.

In the meeting the API cases of the below-mentioned Assistant / Associate Professors were discussed & minutes of previous meeting were approved.

1. Ms. Shama Rani, Assistant Professor of Commerce
2. Mr. Manish Sachar, Assistant Professor of Commerce
3. Ms. Sushma Rani, Assistant Professor of Commerce
4. Mr. Madhulika, Assistant Professor of Commerce

Convener were requested to submit the API cases after rectification of points discussed & by following API notification in letter & spirit. Also the Convener were requested to submit the minutes of meeting of subcommittee with date in future alongwith verified cases.

Rajesh
10/7/19
Convener / Coordinator

Shama
Chairperson

Minutes of the IQAC meeting held on 29-11-2019
Dated: 29-11-2019

A meeting of IQAC was held on 29-11-2019 at 10.00 a.m. in the office of the Principal. The following members/teaching faculty's were present in the meeting:

1. Dr. Rajesh Rani Co-ordinator 21/11/21
2. Dr. Nirmal Attri member [Signature]
3. Mr. Satish Kumar " Satish
4. Dr. Reekha Tyagi " [Signature]
5. Ms. Chanchal Rani " Chanchal
6. Dr. M.S. Bhat " M.S. Bhat
7. Dr. Surenjee Nagia " Gummy - 29-11-2019
8. Dr. Subhash Chandra " Subhash
9. Dr. Roshan Lal Hisanwal " Roshan
10. Dr. Ranjeet Singh ; — on leave —
11. Dr. Parveen Vats " Nats
12. Dr. J.S. Chhillar " [Signature]
13. Mr. Rajpal Bussal Rajpal Bussal
14. Dr. Hemant Verma Higher Ed. Dept. Representative (SOF)
15. Sh. Sharmi Bansal (Industrialist) Sh
16. Ms. Renu Bala Gupta, Mayor, Bussal
17. Dr. Pawan Pawan K. President, Alumni Assoc. Wason

- First of all, the minutes of the previous meeting held on 20-05-2019 were confirmed.
- Discussed the Action Plan / Academic calendar for the Academic Session 2019-2020.
- Acknowledged the following start up / points:
 1. Est. of Start up - Incubator centre on 7 Sep 2019 with the help of Directorate of Higher Education,

Haryana, Panchkula. Mr. Sunant George, Ms. ~~M. M. M. M.~~ and Mr. Ravi is working there.

College Library is now in N+ List.
10 students of Commerce Dept. (7 UGC NET + 3 JRF) and 2 students of PG Dept. of Hist passed the UGC NET examination. House congratulated the depts. concerned.

4) National Science Day 2015 was celebrated on 27-28 Feb 2015. Out of ₹ 1 lac, ₹ 50000/- has been utilized. Remaining amount will be expended for activities in Science Faculty (all streams) in near future & the family members of Sh. D.C. Nagpal will be invited.

5) College library has been updated with the purchasing of 21 almirahs, 2 computers, 01 printer, 4 Air Conditioner, 2 UPS, 5 cameras, books and e-resources N+ list.

6) A Code of Conduct handbook for all college stakeholders as per UGC, KUC, Haryana Govt. guidelines alongwith a booklet of college vision, mission & core values discussed & approved.

7) A talking clinic has been started in the Dept. of Psychology for the help of students.

Reviewed and accepted the following items / points / tasks not completed so far:

1. Briefed SSR to be submitted in the month of December 2019
2. 50 Cement benches be made with the help of Sh. Shammi Bansal, Industrialist
3. LED Notice Board be installed in the near future from the money to be donated by Ms. Lata Jain, Assoc. Prof. (Retd.)
4. Boundary wall Wiry - Gap be filled up immediately
5. Main gate be modified with the financial help of Sh. Shammi Bansal, Industrialist
6. Environment Day will be celebrated on some other day as advised by Sh. Shammi Bansal in stead of 5 June, 2019
7. Display of wall magazine be completed before NAAK Team visit.

Recommended the following items / works:

1. New College has 3 Rain Water Harvesting Systems 3 more be installed before NAAK Team Visit
2. Ramps in front of library, stage and washrooms be made shortly.
3. 3 Projectors for Principal office, Dept. of History & Botany be purchased.
4. Mrs Incharges Dr. Sanderp Sr. and Sh. Ashy Kumar directed to purchase of 5 wheel

Chairs out of Red Cross fund at the earliest.

5. Library upgradation be made from ₹ 11 lac to be donated by Alumni Association of the college. Portraits be displayed and pillar be modelled.
6. PG Department Library be updated with books, furniture and users register.
7. Help will be sought from Sr. Khawari, Bursar for Health Check up of staff, Blood Donation Camp through Rotary Club & plantation.
8. Green Audit Committee directed to get the audit completed at the earliest.

Rajeev
Coordinator

Dhame
Chairperson / Principal

Minutes of the IQAC meeting held on 7-3-20

A meeting of IQAC was held on 7-3-2020 at 2:00 pm in the office of Principal. The following members were present in the meeting:

1. Dr. Poojish Rami IQAC Coordinator
2. Dr. Nirmal Anni IQAC member
3. Mr. Satish Gupta IQAC member & NAAC Convenor
4. Dr. Rekha Tyagi IQAC member
5. Ms. Chanchal Rai, IQAC member
6. Dr. M. S. Basi IQAC member & NAAC Co-convenor
7. Dr. Jyendra Nagir IQAC member
8. Dr. Sushrta Chandra "
9. Dr. Poojash Lal Hissarwal "
10. Dr. Jashant Singh "
11. Dr. J. C. Bakhshi "
12. Dr. Kanwar bhau "
13. Dr. Ranjeet Singh "
14. Dr. Praveen Vats "
15. Dr. J. S. Chhillar "
16. Dr. Poojish Mehra "
17. Mr. Rajpal "
18. Mr. Anil Sami "
19. Dr. Sandeep Kumar "
20. Mr. Kuldeep Malik "
21. Mr. Arun Kumar Yadav "

- First of all the minutes of previous meeting held on 29-11-2019 were confirmed.

Actin status report was reviewed.

- Decided that the submission of AQAR may be

done before 15 March 2020 and the submission of IQA and SSR before 31-3-2020 for NAAC accreditation of the college.

- The draft of A&AR for the sessions 2014-15, 2015-16, 2016-17, 2017-18, 2018-2019 were approved for submission.

Rajesh
(Dr. Jayesh Rani)
Coordinator

Sham
(Dr. Rekha Sharma)
Principal