YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

PT. CHIRANJI LAL SHARMA GOVT. COLLEGE KARNAL

- Name of the Head of the institution

  Dr. Rekha Tyagi

- Designation

  PRINCIPAL

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  01842204456

- Mobile no

  9416469418

- Registered e-mail

  gckarnal@gmail.com

- Alternate e-mail

  gckarnaliqac@gmail.com

- Address

  SECTOR 14, KARNAL

- City/Town

  karnal

- State/UT

  haryana

- Pin Code

  132001

2.Institutional status

- Affiliated /Constituent

  KURUKSHETRA UNIVERSITY KURUKSHETRA

- Type of Institution

  Co-education

- Location

  Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Kurukshetra university Kurukshetra**

- Name of the IQAC Coordinator   **Dr. SURENDER NAGIA**

- Phone No.   **01842204456**

- Alternate phone No.   **9416988740**

- Mobile   **9416741555**

- IQAC e-mail address   **gckarnaliqac@gmail.com**

- Alternate Email address   **gckarnal@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://ptclsgckarnal.ac.in/Data?Menu=d5jo6AxztEo=&SubMenu=IH+M4p6lmEs=

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://ptclsgckarnal.ac.in/QuickLinks?ID=BFcJrpmMV3E=

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.69**	**2021**	**05/10/2021**	**04/10/2026**
Cycle 1	**B**	**72.5**	**2003**	**01/07/2002**	**30/06/2007**

6.Date of Establishment of IQAC   **30/08/2013**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PT. CHIRANJI LAL SHARMA GOVT. COLLEGE, KARNAL	**ALL**	**DHE**	**2022-2023**	**1755488+180000000(salary)**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `07`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Verified API cases submitted by different faculty members under CAS. 2.Prepration for Accreditation of NAAC to be held in 2026 & submission of AQAR 2021-22. 3. Maintenance of college campus, Library updation. 4. Organization of talent hunt cultural program for the students (29-30/09/2022), Zonal Youth Festival 18-20/10/2022, College level science exhibition and state level science exhibition(26.11.22 and 21/22.2.2023 respectively). 5. National seminar organized by Mass Com. Department on (25/02/2023) and National seminar organized by commerce department (Emerging Trends in Commerce and Management) on 11/02/2023, Workshop on RTI on 17/12/2022, Organization of Youth Parliament on 27/02/2023,Organization of Haryana International Film Festival in college campus on 15-19/03/2023. 6. Maintenance of Mahagyani Ashtavakra Kendra. 7. To ensure the maintenance of newly constructed auditorium for proper utilization by the institution.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

11-05-2024 11:55:02

Plan of Action	Achievements/Outcomes
IQAC Plan of Action: For the implementation of policy decision and planning for the future development of the institution, the college has the well formed IQAC headed by the Principal and having Senior faculty as its members. In the upcoming session the IQAC is planning on the following points for the overall development of the institution. 1. For the Disposal of CAS/API related cases of the faculty the API committee will speed up its procedures so that these cases may be addressed in time. 2. For the augmentation of infrastructure: To get the almost completed College Auditorium handed over by the P.W.D. department to the institute for proper use of students in this session. 3. The solar power plant for the college is also proposed and being pursued for the beautification of the campus a plant-pod bank is also proposed where students and faculty are proposed to adopt plants pots for the campus. For helping the poor and needy students, The Sahayog Samiti's corpus will be strengthened. 4. Professional training programmes for the faculty and support staff are planned in the upcoming session. 5. Community service programs under NSS, NCC, REDCROSS and other committees are planned to be pursued fervently. 6. To introduce some more job oriented and skill based courses coming	Outcomes: 1. Verification of API cases of faculty members done in time. 2. AQAR submitted for the session 2021-2022 for the purpose of NAAC under the guidance of IQAC. 3. Talent hunt organized for college students in September 2022. 4. 45th Zonal Youth Festival organized in the college in October 2022. 5. Haryana International Film festival conducted in March 2023 in the college. 6. Got the college auditorium completed in October 2022 and got the activities conducted in it for students and teachers in this session. 7. The proposal for solar power plant was forwarded to the concerned higher authorities and solar lights got installed in college. 8. Reminders to higher authorities were sent to get the E-Waste disposal done. 9. Seminars were conducted by Mass Com dept and Commerce Department as well as workshop on RTI was also conducted in this session. 10. Professional training programmes for the faculty members were also arranged and permitted, many skill based and job oriented courses were also discussed to be introduced from next academic session under NEP 2020 introduced by KUK. 11. Besides sports activities, various programmes were held under the umbrella of NCC, NSS and Red Cross Societies.

under NEP. 7. To give additional thrust to campus placement initiatives and to promote the M.O.U. with other institutions. 8. To identify talent among students by organizing talent show, and youth festival etc for students. 9. To get the seminars/ conferences organized in the college for academic improvement of faculty. 10. To get the green audit done in the college for promotion and protection of green environment. 11. To facilitate the up gradation of knowledge and use of technology by the students and teachers.	

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/02/2024

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	PT. CHIRANJI LAL SHARMA GOVT. COLLEGE KARNAL
• Name of the Head of the institution	Dr. Rekha Tyagi
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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/02/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	26/02/2024

15.Multidisciplinary / interdisciplinary

Keeping new education policy (NEP) 2020 in view as suggested by
the Govt. and implemented by Kurukshetra University Kurukshetra,
the institute is planning to go ahead with the rules, courses and
syllabus structure that caters to the requirement of NEP. From
next year i.e 2023-24, all the students who will take admission
in 1st year under graduate course, will opt for multidisciplinary
courses known as MDC or interdisciplinary courses which will add
credits to their total score. Under this scheme, the students

opting for humanities would be eligible to choose a course from science or commerce faculty and vice versa would also be a possible option. This method of curriculam would broaden the thoughts of students and they would get exposure to versatility in education. The same pattern will be followed for p.g. students too from 2024-25.

16.Academic bank of credits (ABC):

Pt. CLS Govt college being a constitutent college of Kurukshetra university Kurukshetra adheres to all the guidelines issued by KUK from time to time. Under the process of getting affiliation with the National Academic Depository (NAD), the college has decided to begin this process from 2023-2024 for all the students who will take admission in first year of under graduate classess. NAD is a government initiative as a part of the digital india program to create a 24/7 online depository of all academic awards. During the admission process, the institution has been using digi locker to verify the documents since the pandemic times.

Academic bank of credit allows students to collect 50% of their program credits from even outside institutes registered under ABC. The institute is well prepared to fully come to terms with ABC system. The college will implement all notifications as recieved from KUK. Under the NEP, the student getting admission in first year in 2023-2024 will have various entry and exit points. In this ABC will take care of credits earned by the students at all important entries and exit points whether it is certificate or diploma or degree etc. Students shall be permitted to restart the course for pursuing higher qualifications as per the policy adopted by KUK.

17.Skill development:

As per the agenda of NEP, there is stress on skill development of students so that they can be imparted new age skills for getting placed in various sectors. The college has decided to start various skill enhancement papers known as SEC approved by KUK. Some of these courses are basic IT tools, bussiness communication, creative writing,, financial planning etc. From 2023-24, studenst will be provided choices in SEC papers according to their aptitude. These skill based papers will contribute in promoting skill based learning and they will also inculcat leadership qualities for their future employment. To showcase the talent anmd skills of students, various competitions are organised in the campus from time to time. Various

departments also conduct seminars/vebinars/workshops to enhance the skills of students so that they can interact with resource persons from different walks of life. The college has already initiated this whole process for the students who will seek admission in first year UG courses from 2023-24.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integration of india's knowledge system into educational framework is a very important aspect of our education policy. Our institution Pt. CLS Government College is working with enthusiasm towards the implementation of this system. The college has different departments and full time qualified, skilled and competent faculty to teach languages i.e. Hindi, Sanskrit and Punjabi along with english language. Not only these courses, but all the faculties in various courses are bilingual in their teaching. The students can opt both elective and compulsory courses in these languages. The college library is also well-equipped with the required study material.

To promote indian art and culture, the students get a sufficient platform to showcase their talent through events and activities regularly organised by cultural committee of the college. Moreover, Important Day Celebration committee of the college keeps celebrating different days for the promotion of culture and art by organising programs and events related to indian music, dance, theatre and paintings competitions throughout the year. An annual cultural festival is also organised in different colleges in which our institute ensures its maximum participation. The college celebrates International Yoga Day, Hindi Diwas and Matribhasha Diwas for students. The college library caters to the need of students by giving them access to books and magazines related to art, culture and society.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education(OBE) is a process which aims at improving student's learning experiences through curriculum design. This system serves as an important tool to promote the quality of education and employability of students. OBE puts stress not only on knowledge but it also develops essential skills to cop up with the present job market and economic needs. In this regard, the targeted learning outcomes are specidfied for all the programs offered by the institution. The detailed course structure and syllabus is published on the college website as provided by KUK. The college ensures a smooth implementation to OBE. It is made

clear to both teachers and students what they can expect after completion of any particular course. Through proper implementation of the OBC process, the quality of teaching and learning will improve and the performance of students would also get enhanced by such implementations.

20.Distance education/online education:

Since pandemic, the colege has started hybrid teaching and learning process. The college with the help of teachers and non-tecahing staff moved to online mode during pandemic period. Even now, the classes are being conducted in hybrid mode, whenever there is such requirement. teachers share e-resources with students as per the demand of their syllabus. The students are taught through power point presentation, case-studies etc. Various meetings, conferences and FDP's are orgnised virtual by different departments as online meetings result in time saving.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	42

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	4656

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	904

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1483**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**160**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**183**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**122**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1755488**
4.3 Total number of computers on campus for academic purposes	**208**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

The effective curriculum delivery for various courses at theCollege is regulated by guidelines issued by the DHE and KUK (Haryana). College administration ensures effective implementation of the curriculum. We have a number of well structured processes and committees that enable communication and feedback from various stakeholder s which is then analysed and communicated through proper channel to the DHE and KUK (Haryana). The college level committees prepare broad guidelines and frameworks to suit requirements of different courses at departmental level. The IQAC and College Council in association with the University works and other committees regularly monitor the efficacy of the same throughout the session. The Internal evaluation committee regulates CCE of students as per KUK rules. At regular intervals to reflect the advancement of knowledge and processes in various fields request for updating of the curriculum are sent through various boards of studies members from our institution. Each department holds meetings for lesson plans, assignments, internal assessment. The college infrastructure and facilities are continuously being upgraded. The college has well-equipped laboratories and classrooms. The renovated well-stocked college library is having computers for accessing web based facilities and access to databases like NLIST & British library.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows Academic Calendar of KUK. The IA Committee decides on dates for the assignments. Dates for submission of assignment are all displayed on notice boards by the IA Committee. Other points incorporated in the academic calendar include plan of quality initiatives to be undertaken by IQAC and related academic, extracurricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra. The college follows the instructions of conducting the Continuous Internal Evaluation as prescribed by KUK. In the last several years there have been changes in the mode of evaluation. As a result of the CIE method implementation as a part of the academic calendar the student regularity and

participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out-of the box thinking.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://ptclsgckarnal.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

605

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

All the programs and courses being run in the college offer at least one course/unit that integrates issues relevant to professional ethics or gender or human values or environment and sustainability. These portions of the syllabi mostly consist of either an elective course or part of the compulsory courses. Some of the special courses that address these issues are MA English

(One paper on Literature and gender), PG Diploma in Guidance, Counseling and Psychotherapy, M.Com, BTM, BCA, B. Sc. IT, etc. Almost all the regular PG and UG programs integrate these issues: such as corporate Governance, ethics and social responsibility of Business (commerce),Bio-diversity (Botany), Environmental Chemistry (Chemistry) Ecology (Zoology),Historical condition of women (History and Literature) cyber ethics (Computer Science),etc. Other disciplines addressing these issues are Home Science, Defense studies, Geography, Sanskrit, Psychology, Bio-Technology, Mass Communication, and literature in Hindi and English. All these issues are integrated into the total learning experiences of learners, through experiential /Activity based learning.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

`600`

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

`B. Any 3 of the above`

File Description	Documents
URL for stakeholder feedback report	http://ptclsgckarnal.ac.in/FeedBackDetails
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

`A. Feedback collected, analyzed and action taken and feedback available on website`

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://ptclsgckarnal.ac.in/FeedBackDetails

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

`4656`

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1254

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute caters to the needs of slow and advanced learners very effectively. During admission time, students are assessed based on their marks in examinations to understand their basic knowledge of the language itself. Interaction with students during theory classes, practicals, tutorials and mentor-mentee sessions helps teachers to identify slow learners and meritorious students. Internal assessment of each student is recorded regularly through tests, assignments, group discussions, project work and presentations. Study material is also provided to the students. In the Language Lab , with the different modules, the students enhance their listening, speaking, reading and writing skills, resulting in their overall growth of personality. The students are trained through various software on basic grammar, business writing, and communication skills, for advanced and slow learners. Furthermore, continuous evaluation of learners is adopted throughout the year through internal assessments, class quizzes and seminars. Some extra classes and tutorial classes are also properly scheduled in the timetable of PG classes to help slow learners. The students are encouraged and motivated as per their interests and career options by teachers and their mentors. Student feedback is also analyzed by IQAC which gives an idea of various issues related to teaching-learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4656	**160**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices various student-centric methods of experiential, participative and problem-solvingmethodologies for upgrading the learning experiences of students. A large number of workshops,seminars/webinars, interactive talks, field trips, debates, quizzes, and film screenings are regularlyorganized. Students get motivated beyond their theoretical knowledge. The classes of science courses, and some papers in humanities like geography, psychology and commerce disciplines are based on experimental learning. Students are given tests, assignments, and project work like case studies and presentations. All the programmes being run under science faculty and social sciences subjects integrate practical courses provide a platform for participative learning to the students. Moreover, the project work, field works, seminars, excursions, NSS and NCC wing of the institute inculcate the habit of problem-solving, group behaviour, and leadership skills among the students. The fieldwork in the tourism department helps the students explore various areas in a much practical manner which would help them in their future jobs in an appropriate way. The Department of Mass Communication is helping students to develop their experiential learning through various social media platforms. In PG programs, there is a compulsory paper presentation and seminar participation event to enhance their problem-solving methodology at a large scale

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Through the use of the internet and various social media platforms, the teachers disseminated the knowledge among their students in their respective areas. Some teachers made their YouTube channels to make the learning process much easier. The IQAC cell of the college conducted seminars in this regard. Teachers use the blended mode to make their teaching effective. The college has smart classrooms where students are given e-lectures, movies are shown movies and other e-content is shared with the students. Most of the teachers were encouraged to attend Faculty Development Programmes related to e-content and the use of e-recourses during the whole year. Many teachers went through some refresher courses too related to the use of ICT for teaching. As a result, the teachers facilitated by these programs, used laptops, headphones, writing pads, video lectures, PPT presentations, Google Meet, virtual labs, YouTube links and e-content as part of an effective learning process.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

160

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts the system of internal assessment notified by the Kurukshetra University, Kurukshetra and ensure that the system is transparent and fair. Every student is supposed to appear in two internal exams and has to submit internal assignments during each semester. The students are given the option to modify their performance by attending extra classes, if needed in their respective subjects in which their score is low. Many small quizzes, seminars and paper presentations were held to assess their knowledge of particular subjects. Teachers record and submit the IA of papers they are teaching as per the University calendar and guidelines. Fitting into the notified framework there is flexibility available to teachers about their evaluation mode. The IA marks of all papers are notified on the college website for the benefit of students. Attendance benefits are given to students who have a medical reason after validation of relevant documents and also to students who represent the college in any extension or extracurricular activity. Grievances of students about their IA marks are also resolved by the college administration with the help of concerned teachers before submission to the University. The overall mechanism of internal assessment is transparent and fair.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute keeps on evaluating the attainment of programme

outcomes, programme-specificoutcomes and course outcomes during the year through internal assessment, sessional exams,assignments, paper presentations, seminars etc. The Feedback collection committee of the college hasinitiated a Student Feedback mechanism in the form of a Student Satisfaction Survey through GoogleForms. Internal tests and assignments in UG courses and PG courses as per the Kurukshetra Universityguidelines refer to Internal Assessments which are conducted on every paper of every course by theteachers who are teaching these papers. Teachers take up the process in a highly transparent manner. Teachers communicate to the students, the schedule or mode of assessment (class tests/presentations/assignments/ project work). After the evaluation by teachers, answer scripts of internal tests or assignments are returned to the students. The scores are discussed, and grievances, if any, to marks and criteria adopted are immediately addressed. Combined IA scores of every paper are submitted to the college administration where compilation is done. The obtained IA scores are communicated to the students by displaying the list. The grievances are well received. Committees at the College level for the Redressal of grievances undertake all necessary steps to address them.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has stated learning outcomes and graduate attributes which are integrated into the assessment process in its syllabi as specified through Kurukshetra University, Kurukshetra. The syllabus of each programme provides clear information about core courses, elective courses, fundamental courses, discipline-specific courses and also the learning outcomes of different programmes. The syllabus provides information about the scheme of instruction and evaluation. The college organizes an orientation program where students are explained about the various courses and cells and also about course objectives and structure. The outcomes are to be determined in terms of skills, knowledge, understanding, employability, graduate attributes, attitudes, values, etc., gained by students upon the completion of the course The papers

offered by the department and the teachers who would be teaching them are discussed in detail. The examination, assessment, mentor-mentee system, and tutorial classes schedules are explained to them clearly. Effective communication and reinforcement of Course Outcomes and Programme Outcomes. As per directives of higher authorities, faculty members prepare paper-wise teaching plans, which are displayed on the college website. These plans allow the students to be prepared for classes. The plans are even reviewed by the IQAC as well, and appropriate suggestions are given, wherever required.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://ptclsgckarnal.ac.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of programme-specific outcomes and course outcomes during the year through internal exams, final semester exams, internal assignments, presentations, seminars, viva voceexams, etc. Departmental academic committees are constituted by the teacher in chargeofthe proper allocation of papers to teaching faculty as per their expertise. As per directives of higher authorities teaching plans are prepared by teachers for all courses.At the college level, an InternalAssessmentcommittee is constituted which supervises the whole process of compilation of internal assessment marks. Practical classes in science courses are another platform to evaluate the experimental skills of students. College-level, inter-college andinter-university activities organized by societies help in evaluating the course objectives.Thisforms a robust system of assessment and evaluation.IQAC has initiated a process of Student Satisfaction Survey to collect feedback from students regarding the teaching-learning process andunderstand the performance of theinstitution and possible avenues for improvement. The file of the History subject having details of papers as well as the programme outcomes is uploaded in the template for your reference. For other subjects, the link has been uploaded in the additional information column i.e https://ptcls gckarnal.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=6poVOm/nZuM=.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://ptclsgckarnal.ac.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

870

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ptclsgckarnal.ac.in/Feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created an ecosystem for innovations and other initiatives for creation and transfer of knowledge by developing

desirable human resources, taking care for creation and dissemination of knowledge and establishing state of the art infrastructure. Faculty members are encouraged to undergo professional development programmes and to organize and participate in conferences, seminar and workshops. The institute has a well-defined and published research promotion policy. Faculty members are encouraged to do and guide research. Faculty members are encouraged for paper publication and undertaking project work.The Institute has developed several laboratories in the respective areas of practical approach. The Institute has also planned to establish an incubation centre to facilitate innovative, flexible and economical solutions to various research related problems.Various model exhibitions held in various departments like Botany, Zoology, Computer science, Defence studies, Geography,Psychology, Political Science. Ecosystems models and many models not only inculcate awareness towards waste management but also help students to perceivethree dimensionalconcepts in their subject that may be difficult otherwise.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

66

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes extension activities in the neighborhood community for sensitizing students to social issues and their holistic development. The institute provides the students with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC,Counseling cell, Department of Sociology, Department of Psychology of the Institute aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems,acquiring leadership qualities and democratic attitudes,developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Road Safety Awareness Programmes,Water Awareness Programmes,Vaccination Awareness Programmes,Programmes on Food and Nutrition and played the roles of community helpers at different places of the city. The Guidance and Counselling Cell provided helpline number in the Institute website to provide counselling for all during the whole year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

65

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

65

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College is spread over 20 acres with 5 blocks, residential complex and auditorium located in midst of sprawling lawns and trees in Karnal. College has well equipped laboratories and classrooms and computerized library with more 45938 books and bound periodicals. Big classrooms (lecture theatres) are available for 80-100 UG students. For add-on courses class size is about 30 to 50 students while for PG the class size is 60-80. To engage students to a variety of practical orientation, self-instructional, learner friendly and soft skill modes, there are 21 well equipped hi-tech laboratories. The library is housed in a separate building equipped with latest ICT requirements. It has functional library automation software. These spaces enable effective student teacher

interaction. Student and Faculty Support Facilities include the staff room, student common room, canteen, college lawns and newly built auditorium/multipurpose hall . With the sustained efforts of the college administration, faculty and students the College campus has turned into a green campus for which green building audit has been done which has indicated that the buildings on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users. There are large numbers of trees and lawns.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is spread over 20 acres. And well connected with railway and road highway. Most classrooms are equipped with LCD projectors and Wi-Fi. Most departments have an adequate infrastructure and laboratory facilities. To engage students to a variety of practical orientation, self- instructional, learner friendly and soft skill modes, there are 21 well equipped hi-tech laboratories. Hands- on experiential learning is provided through various experiments as a part of curriculum in the science departments (botany, biotechnology, computer science, physics, chemistry, zoology, home science. electronics etc. It has functional library automation software. It has a large reading room (used for seminars for 120 persons), INTERNET workstations with 4 computers, one INTRANET server, Fibre Optic connectivity, etc. Student and Faculty Support Facilities include the student's common room, staff room, canteen, college lawns and newly built auditorium/multipurpose hall . College canteen also provides stationery items. With the sustained efforts of the college administration, faculty and students. College campus has turned into a green campus for which green building audit has been done which has indicated that the buildings on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1755488

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is well equipped with Integrated library management system. There is proper cataloging of books i.e. Spine

label bar code and data entry of books is done properly to ensure the readability of students. As far as circulation is concerned, the data entry of students and staff is done on regular basis. For transaction, books are issued and returned to students and staff as and when required. Following the pattern of APAC, there is the facility of searching the books by the title, author and accession number in the library which caters to the need of students and whole faculty of the institute.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5963450.79

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

134

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute is having the lease line internet connection which runs on 50 MBPS speed. Students are using the computer systems having connection with LAN. Internet facility is available throughout the campus. E-resources are available for students for reference and research purpose. E-Learning and e-knowledge facilities are available for all the learners. All these facilities are available on inflibnet (learning platform for students and learners). WiFi facilities are available for students as well as for faculty for improving the knowledge. E-Journals are available for improving the skills of researchers. E-books are also subscribed by the institute for enhancing the knowledge among the students and staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

208

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in   **B. 30 - 50MBPS**

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1755488

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is spread over 20 acres with 5 blocks, residential complex and auditorium located in midst of sprawling lawns and trees in Karnal, Haryana. Built in 1991 by PWD. It is well connected with railway and road highway. Learning Spaces the College has well equipped laboratories and classrooms and computerized library with more 45000 books and bound periodicals. Classrooms capacities meet requirements of UG and PG students. Majority of classrooms/lecture theatres are equipped with appropriate good ventilation and adequate light. The academic program of the college is enriched by laboratory experience. The library is housed in a separate building equipped with latest ICT requirements. It has functional library automation software. It has a large reading room (used for seminars for 120 persons), INTERNET workstations with 4 computers, one INTRANET server, Fiber

Optic connectivity, etc. Faculty room (4 computers in total) is shared by 2-4 faculty members. Student and Faculty Support Facilities include the students' common room, staff room, student common room, canteen, college lawns and auditorium/multipurpose hall has been completed and is being used for students for different activities. With the sustained efforts of the college administration, faculty and students the College campus has turned into a green campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1535

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1535

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Pt. Chiranji Lal Sharma Govt. College had a very organized Annual Quality Assurance Report of PT. CHIRANJI LAL SHARMA GOVT. COLLEGE and democratically elected Student Association during session 2018-19 which was elected as per directions issued by the government of Haryana. The student association had elected office bearers comprising a president, vice president, secretary, treasurer etc. and student representatives from first and second year. The Student Association is guided by staff advisors and the principal of the college. Despite this there is enough representation of students in various bodies and committees especially cultural, sports, NSS, NCC, science and literary activities including college magazine committee. Various academic and administrative bodies that have student representatives on them include online admission of students as Computer Associates Students' association, Anti Ragging committee, co-curricular activities committee, Time table, college magazine etc. These events are led by the students and conceptualized in consultation with teachers helping the students to show their talents and learn organizational competencies. The student's association represents itself through with the help of an Editorial Team comprising of five subject student editors and faculty subject editors in publication of the Annual Magazine – Ravi Tez.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Pt. Chiranji Lal Sharma Govt. College Alumni Association (Pt.CLSGCAA) is an integral continuation of the connection of the students with their college. Pt.CLSGCAA is an active body with many prominent alumnae as its members. It actively helps the college plan and execute its activities through the IQAC of the college as the president of the alumni association is a member of the same. It is a duly registered body with the Registrar societies, Haryana. Every year Pt.CLSGCAA confers its illustrious alumni, the Distinguished Alumni Award. Allformer faculty members and Alumni are invited on all formal functions of the college. An

alumni meet is organised every year. The college conducts meetings with its Alumni Association (Pt.CLSGCAA) which provides a platform to the former students to provide suggestions with respect to the functioning and infrastructure. Alumni meets are also held by various departments where the former students share their industry experiences with the students which enables them to gear up with the competitive world. The college utilises the intellectual inputs of its alumni working in the academic or professional fields to enrich the curriculum and enhance the quality of curriculum implementation. The association can be joined through Facebook page LICAA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College's vision and mission are commitments to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth, responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation.

The mission of Pt. Chiranji Lal Sharma Govt. College is:

To provide an innovative educational environment, opportunities, and experiences through different academic and add-on programmes that enable individuals, communities, and the region to grow, thrive, and prosper.

To provide value based and value-added education with a view to inculcate self confidence among students.

To make our students socially committed and adaptable to global changes.

To provide job training, and skill upgradation.

To help students identify educational and career goals, set realistic career paths, and develop skills necessary to achieve intellectual and personal growth.

To provide supplemental support to both teaching and Learning.

To promote linkages with business, industry, and governmental agencies designed to meet the changing needs of the market place and promote economic growth.

At college level, the objectives of mission statements are effectively implemented through IQAC, college council and time table committee, placement cell, NCC, NSS and departmental committees.

File Description	Documents
Paste link for additional information	http://ptclsgckarnal.ac.in/images/75/MultipleFiles/File19632.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the stakeholders work in accordance and participate in smooth functioning of college. This College encourages a decentralization culture and participative management by involving staff members in a number of administrative roles handled by committees constituted in the campus. The college has created a coordinating structure for decision making where these committees interface their decisions with college council. The College Council led by the principal is responsible for college time table, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, prepares guidelines for effective functioning of the college. Before the commencement of each academic session, Staff Committees are formed under the guidance

of the Principal, Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and DGHE guidelines. The decision of College Council remains final and all the committees have to get their decisions ratified from the council. There are 106 Staff Committees and all faculty is a part of it. Internal assessment of the students is handled by-Attendance Committee and Internal Assessment Committee. Continuous evaluation, student appraisal and students' attendance has helped in improving performance. Uploaded: The list of these committees to demonstrate decentralisation and participative management.

File Description	Documents
Paste link for additional information	http://ptclsgckarnal.ac.in/Data?Menu=rSas3impO6s=&SubMenu=0ijtt2LYMp4=
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college strives to fulfill the goals and objectives of its mission and vision. In alignment with the parent university K.U.K. and the UGC, all the strategic plan and deployment documents are available on college website. Following are some of committees of college:

1. University works committee: It controls and monitors the academic workload and exam results of students.

2. Internal assessment committee: It decides and monitors internal assessment and marking scheme of practical.

3. Workload/timetable committee: Prior to the start of session, work load is made in accordance with papers offered by the university. The committee decides workload twice a year and prepares department and course wise time table. Other important Committees are:

1. Online admission committee

2. Subject change/workload committee

3. University works committee

4. Anticorruption committee

5. Anti-ragging committee

6. Placement cell

7. Co-curricular activities committee

8. Maintenance committee

9. Career counselling and guidance committee

10. House exam/assignment/class test committee.

11. Important day celebration committee

12. Library committee

13. Sports board

14. Gender sensitization.

From 2013,IQAC was constituted with the following goals- API based PBAS verification, Initiatives like workshop, botanical garden, rainwater harvesting, AEPIC, Alumni Meet, Feedback, construction of auditorium etc. were taken by it. Various key areas for regular monitoring by IQAC are

1.Curriculum Development

2.Organisation of lectures

3.Participation in Innovation and Research funded Projects

4.Consultation with various organizations

5.Extension activities for the community development

6.Feedback from stakeholders

7.Effective involvement of Alumni.

8.Various database library subscriptions.

College ensures smooth conduct of university examination at the end of each academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://ptclsgckarnal.ac.in/images/75/MultipleFiles/File19633.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution is guided by Haryana State Government Rules and Regulations and policies and administrative setup is governed by the Director Higher Education, Haryana.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the Government of Haryana, the following facilities are available to all permanent staff of the college:

1.Medical Reimbursement for various illnesses.

2.Group insurance scheme for all employees.

3.Faculty appointments up to 2006 are eligible for pension benefits on retirement. Faculty appointed after 2006 are covered under New Pension Scheme.

4.Child education allowance.

5.Fixed Medical allowance

6.LTC as per Government of Haryana rules.

7.GPF advances and loans as per Government of Haryana rules.

8.Leave to teaching and non-teaching staff are given as per the guidelines of KUK and UGC.

9.Festival advance and house building loans facility is also available as per Government guidelines.

10.Staff can take various loan(car, house, computer etc) as per Government of Haryana norms at subsidized rates.

11.Residential Quarters are provided on campus for teaching and non-teaching staff. various scholarship provided by the central and state government

12. Various scholarships provided by the central and state government.

The college extends support to help teachers in their professional development from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The collge being part of Kurukshetra University Kurukshetra has appraisal system both for teaching and non teaching staff as per guidance and instructionslaid down by univesity and government rules which adheres to UGC guidelines. The IQAC Committee of the institution monitors APR (Annual progress report) of the teaching staff system. It reflect the details of Refresher/Orientation Course/Workshops etc. that teacher attended during a particular period, as it is mandatory for the promoting in next grade, and for performance appraisal for non-teaching faculty, the principal is being asked to assess annual progress report of the staff.

File Description	Documents
Paste link for additional information	https://acr.highereduhry.ac.in/
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular internal and external financial

audits as per the requirement of KUK and Govt. of Haryana and UGC. Mr. Anurag Khanna and company (CA) is the college external auditor and the internal audit is done by team headed by Mr. RajPal, Bursar of the college with the assistance of Mr. Balbir Kamboj, Official Clerk submit a detailed report to the principal for planning and monitoring. Internal audit is done by the government auditors periodically. They prepare external audit report which is then sent regularly to UGC through KUK.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.76888

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

An efficient and transparent mechanism for mobilization and optimal utilization of funds is adopted in this institution. As the college is Government institution, The funds and grants are received in name of Principal, from Director Higher Education Haryana (Head Office).So all the grants and funds received are utilized by the directions received from the Higher Education Department, Haryana and further for proper utilization committees are constituted at college level. These committees utilized these grants and funds transparently and efficiently. The student fund is used for various student activities conducted by various societies and development of student related academic

infrastructure.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its inception in 2013, PT CLS Government College has been contituously striving for the betterment of its functioning. In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the college in 2022-23are as follows:

1. All the faculty members are encouraged and supported to participate in Orientation, Refresher Courses, Workshops, Seminar etc. related to the teacher learning process and research.

2. Teachers are also encouraged to participate in examination and evaluation process.

3. The college also provide platform for the students to participate in various competitions at different level. Regular meetings of the IQAC are conducted under the chairmanship of the worthy Principal with the fixed agenda and suggestions are taken from all the member of IQAC for the improvement and better implementation of curriculum.

4. The website of the college has been modified from time to time for the benefit of students, teaching and non-teaching staff. Formation of mentor mantee committee, parent teacher association committee and alumni interaction committee etc. has been ensured by IQAC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the college regularly sends notifications to departments to conduct a greater number of academic activities. A calender of the same is prepared in advance in the begining of the session. The institution reviews its teaching learning process, structure and methodologies of operation and learning outcomes and periodic intervals through IQAC. The students feedback (SSS) on teaching learning process and evaluation is taken on various norms set by the IQAC. The feedback shows the actual quality and the whole process is being operated through IQAC. The IQAC monitored different activities held in the college for the students and also encourage the faculty for teaching learning process. As part of these activities for students, a youth festival and a film festival was organised in the college during this session.As far as UG and PG classes are concerned doubt classes were held as per the directions received from the Director, Higher Education Department during the session as and when required.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For promotion of gender equity for the current session, many workshops & seminars on gender equity, gender sensitization were conducted in the institute. The following are the activities & the workshops of the session 2022-23.

Sr. No. Title of program Period from Period to Total Number of Participants 1 Mehandi Competition 12 Oct. 2022 12 Oct. 2022 51 2 Card Making 14 Oct. 2022 14 Oct. 2022 20 3 Best Out of Waste 14 Oct. 2022 14 Oct. 2022 18 4 Diya Making Competition 14 Oct. 2022 14 Oct. 2022 27 5 Candle Making competition 14 Oct. 2022 14 Oct. 2022 5 6 Rangoli Competition 28 Oct. 2022 28 Oct. 2022 8 7 Slogan Writing Competition 3 Nov. 2022 3 Nov. 2022 23 8 Poster Making Competition 3 Nov. 2022 3 Nov. 2022 27 9 Painting Competition 3 Nov. 2022 3 Nov. 2022 6 10 Educational Tour 23 Nov. 2022 23 Nov. 2022 84 11 Extention Lecture on Violence Against Women 25 Nov. 2022 25 Nov. 2022 150 12 Extention Lecture on Health & Hygiene 15 Dec. 2022 15 Dec. 2022 89

File Description	Documents
Annual gender sensitization action plan	In the beginning of Session , the Women Development Cell of the College make a special calender for the various activities to be conducted for the benifits of girl students. It results in promotion of Gender Equity in our institute during the whole year . The list of such programs organised in 2011-23 has been attached in this criteria showing the details of the program along with dates and number of participants.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The institute has provided several facilities in terms of safety & security like girls common room and counselling cell for their future guidance. There is also the provision of anti-sexual harrasement cell and grievance redressel cell which promotes healthy environment for girls and female staff in our institute. Time and again, a special defense trainning/workshop for girl students is held to ensure their safety. Moreover there are sepearate units for girls in NCC (Air & Army wing) to ensure their future in defense sector . Above all under the guidence and councelling cell various programs were organised throughout the session.Such as Extention lecture on 13/12/2022, career and counselling session organised on 15/12/2022 and an extention lecture on 4/3/2023 in which the students were given information regarding career guidence, effective communication skills and personality development.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several methods for the management of degradable and non-degradable waste. The main focus is onthree R's- "Reduce, Recycle and Reuse" and incorporating "NO PLASTIC ZONE" .

At the institute level different dust bins (blue and green) are identified and setup for solid waste disposal, which are then disposed off at identified place for recycle and manure conversion. Bio-Medical waste i.e. incinerators are being installed in the girls and ladies staff wash rooms in the campus. The document showing the certificate of E-Waste safe disposal has also been uploaded. The Geo tagged pictures of these facilities are attached here.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage   **D. Any 1 of the above**

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has always been at the forefront of sensitizingstudents to the cultural, regional, linguistic, communal socioeconomic and other diversities of the state and the nation too. The institute celebrates cultural and regional activities like Talent show,Youth Festivals with the performance of the Folk Dance and Song, Independence Day, Republic Day and etc. to teach tolerance and harmony to the students. The faculty provides PG programmes that also promotes Tolerance and harmony towards cultural,, regional, linguistic, communal socioeconomic and other diversities among learners.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and the employees of the institution to the constitutional obligations about rights duties values and responsibilities of the citizens which enables them to conduct as a responsible citizen. The institute organizes various function about the National identity and symbols, aiming to familiarize its stake holders about the fundamental duties and rights. The institute celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti etc. organized byImportant Day Celebration committee to make the importance of freedom and glory of Indian freedom struggle and aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. To ensure that environmental concern is addressed and also "SWACHH BHARAT ABHIYAN" to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The Important Day Celebration Committee of the College Celebrates all the important days to sensitize the students and staff regarding values, rights , duties and responsibilities of the citizens . For such implementation, a calender is prepared in the beginning to mark the importance of various days. For example - Independence Day, Republic Day, National Education Day , Airforce Day, Rashtriya Ekta Diwas- Run for Unity, International Yoga Day etc .
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrate various national and international commemorative days, events and festivals to inculcate the sprit and essence of the day among the learners. Following is the details of various activities:

Activity Duration Number of Participants Geeta jyanti mohatsav 2/12/2022 15 Death anniversary of DR. BR Ambedkar 6/12/2022 8 Martyrs' Day 22/3/2023 33 Birth anniversary of DR. BR Ambedkar 14/4/2023 38

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Sahyog Samiti Date of Organization: - Since Session 2010-11

Objective:- To help financially the needy students who want to continue their study. Content: - The College has more than 4000 student's strength every year. This help is being given for admission fee, bus pass, bicycle purchasing and to repay the loan

amount taken for admission etc. Practice: - This practice has been started from the academic session 2010-2011 in this college. During session 2021-22the total amount received from the contributors was 33500/- and out of which 11876/- was spent to give financial aid to thestudents.

2. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various activities at local and national level. Some of these include Adventure Camp, Aero Modeling show, Air Force Day Celebration, Akhil Bhartiya Vayu Sainik Shivir, All IndiaVayusainik Camp, Army Attachment Camp, Basic Leadership camp, Basic Mountainering courge camp,Combined Annual Training Camp, Drill march past prade on Independance Day, International Yoga Day Celebrations, March Past Prade Republic day, RD Camp and National Integration camp along with acting as student volunteers in various National level events.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: NCC AIR WING AND NCC ARMY WING ACTIVITIES .Objective: The NCC establishment are meant for: • To develop qualities of character, courage, comradeship, discipline, secular outlook, spirit of adventure, sportsmanship and the ideals of selfless service among the youth. • To create a human resource of organized , trained and motivated youth, to provide leadership in all walks of life including the Armed Forces•To create a suitable environment to motivate the youth to take up a career in the Armed Forces.

Practice: National Cadet Corps is a National level organization involved in training of students at school and college level in human values and ethics along with preparing a young pool of youth that can focus on armed forces as a career and serve the nation. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various

activities. Some of these include Adventure Camp, Aero Modeling show, Air Force Day Celebration etc.along with acting as student volunteers in events like Plus Polio Campaign, Beti Bachao Beti Padhao on International Women Day. Some students represent the college at national level in various camps and parades.

weblink:http://ptclsgckarnal.ac.in/images/75/MultipleFiles/File195 29.pdf

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The effective curriculum delivery for various courses at theCollege is regulated by guidelines issued by the DHE and KUK (Haryana). College administration ensures effective implementation of the curriculum. We have a number of well structured processes and committees that enable communication and feedback from various stakeholder s which is then analysed and communicated through proper channel to the DHE and KUK (Haryana). The college level committees prepare broad guidelines and frameworks to suit requirements of different courses at departmental level. The IQAC and College Council in association with the University works and other committees regularly monitor the efficacy of the same throughout the session. The Internal evaluation committee regulates CCE of students as per KUK rules. At regular intervals to reflect the advancement of knowledge and processes in various fields request for updating of the curriculum are sent through various boards of studies members from our institution. Each department holds meetings for lesson plans, assignments, internal assessment. The college infrastructure and facilities are continuously being upgraded. The college has well-equipped laboratories and classrooms. The renovated well-stocked college library is having computers for accessing web based facilities and access to databases like NLIST & British library.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows Academic Calendar of KUK. The IA Committee decides on dates for the assignments. Dates for submission of assignment are all displayed on notice boards by the IA Committee. Other points incorporated in the academic calendar

include plan of quality initiatives to be undertaken by IQAC and related academic, extracurricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra. The college follows the instructions of conducting the Continuous Internal Evaluation as prescribed by KUK. In the last several years there have been changes in the mode of evaluation. As a result of the CIE method implementation as a part of the academic calendar the student regularity and participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out-of the box thinking.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://ptclsgckarnal.ac.in/QuickLinks?ID=BFcJrpmMV3E=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

605

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

All the programs and courses being run in the college offer at least one course/unit that integrates issues relevant to professional ethics or gender or human values or environment and sustainability. These portions of the syllabi mostly consist of either an elective course or part of the compulsory courses. Some of the special courses that address these issues are MA English (One paper on Literature and gender), PG Diploma in Guidance, Counseling and Psychotherapy, M.Com, BTM, BCA, B. Sc. IT, etc. Almost all the regular PG and UG programs integrate these issues: such as corporate Governance, ethics and social responsibility of Business (commerce),Bio-diversity (Botany), Environmental Chemistry (Chemistry) Ecology (Zoology),Historical condition of women (History and Literature) cyber ethics (Computer Science),etc. Other disciplines addressing these issues are Home Science, Defense studies, Geography, Sanskrit, Psychology, Bio-Technology, Mass Communication, and literature in Hindi and English. All these issues are integrated into the total learning experiences of learners, through experiential /Activity based learning.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

600

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://ptclsgckarnal.ac.in/FeedBackDetails
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://ptclsgckarnal.ac.in/FeedBackDetails

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4656

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1254

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute caters to the needs of slow and advanced learners very effectively. During admission time, students are assessed based on their marks in examinations to understand their basic knowledge of the language itself. Interaction with students during theory classes, practicals, tutorials and mentor-mentee sessions helps teachers to identify slow learners and meritorious students. Internal assessment of each student is recorded regularly through tests, assignments, group discussions, project work and presentations. Study material is also provided to the students. In the Language Lab , with the different modules, the students enhance their listening, speaking, reading and writing skills, resulting in their overall growth of personality. The students are trained through various software on basic grammar, business writing, and communication skills, for advanced and slow learners. Furthermore, continuous evaluation of learners is adopted throughout the year through internal assessments, class quizzes and seminars. Some extra classes and tutorial classes are also properly scheduled in the timetable of PG classes to help slow learners. The students are encouraged and motivated as per their interests and career options by teachers and their mentors. Student feedback is also analyzed by IQAC which gives an idea of various issues related to teaching-learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4656	**160**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college practices various student-centric methods of experiential, participative and problem-solvingmethodologies for upgrading the learning experiences of students. A large number of workshops,seminars/webinars, interactive talks, field trips, debates, quizzes, and film screenings are regularlyorganized. Students get motivated beyond their theoretical knowledge. The classes of science courses, and some papers in humanities like geography, psychology and commerce disciplines are based on experimental learning. Students are given tests, assignments, and project work like case studies and presentations. All the programmes being run under science faculty and social sciences subjects integrate practical courses provide a platform for participative learning to the students. Moreover, the project work, field works, seminars, excursions, NSS and NCC wing of the institute inculcate the habit of problem-solving, group behaviour, and leadership skills among the students. The fieldwork in the tourism department helps the students explore various areas in a much practical manner which would help them in their future jobs in an appropriate way. The Department of Mass Communication is helping students to develop their experiential learning through various social media platforms. In PG programs, there is a compulsory paper presentation and seminar participation event to enhance their problem-solving methodology at a large scale

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Through the use of the internet and various social media platforms, the teachers disseminated the knowledge among their students in their respective areas. Some teachers made their

YouTube channels to make the learning process much easier. The IQAC cell of the college conducted seminars in this regard. Teachers use the blended mode to make their teaching effective. The college has smart classrooms where students are given e-lectures, movies are shown movies and other e-content is shared with the students. Most of the teachers were encouraged to attend Faculty Development Programmes related to e-content and the use of e-recourses during the whole year. Many teachers went through some refresher courses too related to the use of ICT for teaching. As a result, the teachers facilitated by these programs, used laptops, headphones, writing pads, video lectures, PPT presentations, Google Meet, virtual labs, YouTube links and e-content as part of an effective learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

160

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	[View File]
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File]

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1778

File Description	Documents
Any additional information	[View File]
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts the system of internal assessment notified by the Kurukshetra University, Kurukshetra and ensure that the system is transparent and fair. Every student is supposed to appear in two internal exams and has to submit internal assignments during each semester. The students are given the option to modify their performance by attending extra classes, if needed in their respective subjects in which their score is low. Many small quizzes, seminars and paper presentations were held to assess their knowledge of particular subjects. Teachers record and submit the IA of papers they are teaching as per the University calendar and guidelines. Fitting into the notified framework there is flexibility available to teachers about their evaluation mode. The IA marks of all papers are notified on the college website for the benefit of students. Attendance benefits are given to students who have a medical reason after validation of relevant documents and also to students who represent the college in any extension or extracurricular activity. Grievances of students about their IA marks are also resolved by the college administration with the help of concerned teachers before submission to the University. The overall mechanism of internal assessment is transparent and fair.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institute keeps on evaluating the attainment of programme outcomes, programme-specificoutcomes and course outcomes during the year through internal assessment, sessional exams,assignments, paper presentations, seminars etc. The Feedback collection committee of the college hasinitiated a Student Feedback mechanism in the form of a Student Satisfaction Survey through GoogleForms. Internal tests and assignments in UG courses and PG courses as per the Kurukshetra Universityguidelines refer to Internal Assessments which are conducted on every paper of every course by theteachers who are teaching these papers. Teachers take up the process in a highly transparent manner. Teachers communicate to the students, the schedule or mode of assessment (class tests/presentations/assignments/ project work). After the

evaluation by teachers, answer scripts of internal tests or assignments are returned to the students. The scores are discussed, and grievances, if any, to marks and criteria adopted are immediately addressed. Combined IA scores of every paper are submitted to the college administration where compilation is done. The obtained IA scores are communicated to the students by displaying the list. The grievances are well received. Committees at the College level for the Redressal of grievances undertake all necessary steps to address them.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	<u>nil</u>

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has stated learning outcomes and graduate attributes which are integrated into the assessment process in its syllabi as specified through Kurukshetra University, Kurukshetra. The syllabus of each programme provides clear information about core courses, elective courses, fundamental courses, discipline-specific courses and also the learning outcomes of different programmes. The syllabus provides information about the scheme of instruction and evaluation. The college organizes an orientation program where students are explained about the various courses and cells and also about course objectives and structure. The outcomes are to be determined in terms of skills, knowledge, understanding, employability, graduate attributes, attitudes, values, etc., gained by students upon the completion of the course The papers offered by the department and the teachers who would be teaching them are discussed in detail. The examination, assessment, mentor-mentee system, and tutorial classes schedules are explained to them clearly. Effective communication and reinforcement of Course Outcomes and Programme Outcomes. As per directives of higher authorities, faculty members prepare paper-wise teaching plans, which are displayed on the college website. These plans allow the students to be prepared for classes. The plans are even reviewed by the IQAC as well, and appropriate suggestions are given, wherever required.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://ptclsgckarnal.ac.in/Data?Menu=2+Rx +N0HANc=&SubMenu=HAzFC0dJhe4=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of programme-specific outcomes and course outcomes during the year through internal exams, final semester exams, internal assignments, presentations, seminars, viva voceexams, etc. Departmental academic committees are constituted by the teacher in chargeofthe proper allocation of papers to teaching faculty as per their expertise. As per directives of higher authorities teaching plans are prepared by teachers for all courses.At the college level, an InternalAssessmentcommittee is constituted which supervises the whole process of compilation of internal assessment marks. Practical classes in science courses are another platform to evaluate the experimental skills of students. College-level, inter-college andinter-university activities organized by societies help in evaluating the course objectives.Thisforms a robust system of assessment and evaluation.IQAC has initiated a process of Student Satisfaction Survey to collect feedback from students regarding the teaching-learning process andunderstand the performance of theinstitution and possible avenues for improvement. The file of the History subject having details of papers as well as the programme outcomes is uploaded in the template for your reference. For other subjects, the link has been uploaded in the additional information column i.e https://ptcls gckarnal.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=6poVOm/nZuM=.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://ptclsgckarnal.ac.in/Data?Menu=2+Rx+N0HANc=&SubMenu=HAzFC0dJhe4=

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

870

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ptclsgckarnal.ac.in/Feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`04`

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institute has created an ecosystem for innovations and other initiatives for creation and transfer of knowledge by developing desirable human resources, taking care for creation and dissemination of knowledge and establishing state of the art infrastructure. Faculty members are encouraged to undergo professional development programmes and to organize and participate in conferences, seminar and workshops. The institute has a well-defined and published research promotion policy. Faculty members are encouraged to do and guide research. Faculty members are encouraged for paper publication and undertaking project work.The Institute has developed several laboratories in the respective areas of practical approach. The Institute has also planned to establish an incubation centre to facilitate innovative, flexible and economical solutions to various research related problems.Various model exhibitions held in various departments like Botany, Zoology, Computer science, Defence studies, Geography,Psychology, Political Science. Ecosystems models and many models not only inculcate awareness towards waste management but also help students to perceivethree dimensionalconcepts in their subject that may be difficult otherwise.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

05

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

66

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes extension activities in the neighborhood community for sensitizing students to social issues and their holistic development. The institute provides the students with an opportunity to extend their classroom knowledge into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC,Counseling cell, Department of Sociology, Department of Psychology of the Institute aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems,acquiring leadership qualities and democratic attitudes,developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Road Safety Awareness Programmes,Water Awareness Programmes,Vaccination Awareness Programmes,Programmes on Food and Nutrition and played the roles of community helpers at different places of the city. The Guidance and Counselling Cell provided helpline number in the Institute website to provide counselling for all during the whole year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

65

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

65

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year
00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year
00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES
4.1 - Physical Facilities
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
College is spread over 20 acres with 5 blocks, residential complex and auditorium located in midst of sprawling lawns and trees in Karnal. College has well equipped laboratories and

classrooms and computerized library with more 45938 books and bound periodicals. Big classrooms (lecture theatres) are available for 80-100 UG students. For add-on courses class size is about 30 to 50 students while for PG the class size is 60-80. To engage students to a variety of practical orientation, self-instructional, learner friendly and soft skill modes, there are 21 well equipped hi-tech laboratories. The library is housed in a separate building equipped with latest ICT requirements. It has functional library automation software. These spaces enable effective student teacher interaction. Student and Faculty Support Facilities include the staff room, student common room, canteen, college lawns and newly built auditorium/multipurpose hall . With the sustained efforts of the college administration, faculty and students the College campus has turned into a green campus for which green building audit has been done which has indicated that the buildings on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users. There are large numbers of trees and lawns.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is spread over 20 acres. And well connected with railway and road highway. Most classrooms are equipped with LCD projectors and Wi-Fi. Most departments have an adequate infrastructure and laboratory facilities. To engage students to a variety of practical orientation, self- instructional, learner friendly and soft skill modes, there are 21 well equipped hi-tech laboratories. Hands- on experiential learning is provided through various experiments as a part of curriculum in the science departments (botany, biotechnology, computer science, physics, chemistry, zoology, home science. electronics etc. It has functional library automation software. It has a large reading room (used for seminars for 120 persons), INTERNET workstations with 4 computers, one INTRANET server, Fibre Optic connectivity, etc. Student and Faculty Support Facilities include the student's common room, staff room, canteen, college lawns and newly built auditorium/multipurpose

hall . College canteen also provides stationery items. With the sustained efforts of the college administration, faculty and students. College campus has turned into a green campus for which green building audit has been done which has indicated that the buildings on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

27

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1755488

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library of the institute is well equipped with Integrated library management system. There is proper cataloging of books i.e. Spine label bar code and data entry of books is done properly to ensure the readability of students. As far as circulation is concerned, the data entry of students and staff is done on regular basis. For transaction, books are issued and returned to students and staff as and when required. Following the pattern of APAC, there is the facility of searching the books by the title, author and accession number in the library which caters to the need of students and whole faculty of the institute.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5963450.79

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

134

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute is having the lease line internet connection which runs on 50 MBPS speed. Students are using the computer systems having connection with LAN. Internet facility is available throughout the campus. E-resources are available for students for reference and research purpose. E-Learning and e-knowledge facilities are available for all the learners. All these facilities are available on inflibnet (learning platform for students and learners). WiFi facilities are available for students as well as for faculty for improving the knowledge. E-Journals are available for improving the skills of researchers. E-books are also subscribed by the institute for enhancing the knowledge among the students and staff members.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

208

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1755488

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College is spread over 20 acres with 5 blocks, residential complex and auditorium located in midst of sprawling lawns and trees in Karnal, Haryana. Built in 1991 by PWD. It is well connected with railway and road highway. Learning Spaces the

College has well equipped laboratories and classrooms and computerized library with more 45000 books and bound periodicals. Classrooms capacities meet requirements of UG and PG students. Majority of classrooms/lecture theatres are equipped with appropriate good ventilation and adequate light. The academic program of the college is enriched by laboratory experience. The library is housed in a separate building equipped with latest ICT requirements. It has functional library automation software. It has a large reading room (used for seminars for 120 persons), INTERNET workstations with 4 computers, one INTRANET server, Fiber Optic connectivity, etc. Faculty room (4 computers in total) is shared by 2-4 faculty members. Student and Faculty Support Facilities include the students' common room, staff room, student common room, canteen, college lawns and auditorium/multipurpose hall has been completed and is being used for students for different activities. With the sustained efforts of the college administration, faculty and students the College campus has turned into a green campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1277

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1535`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1535`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	`No File Uploaded`
Details of student grievances including sexual harassment and ragging cases	`No File Uploaded`

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Pt. Chiranji Lal Sharma Govt. College had a very organized Annual Quality Assurance Report of PT. CHIRANJI LAL SHARMA GOVT. COLLEGE and democratically elected Student Association during session 2018-19 which was elected as per directions issued by the government of Haryana. The student association had elected office bearers comprising a president, vice president, secretary, treasurer etc. and student representatives from first and second year. The Student Association is guided by staff advisors and the principal of the college. Despite this there is enough representation of students in various bodies and committees especially cultural, sports, NSS, NCC, science and literary activities including college magazine committee. Various academic and administrative

bodies that have student representatives on them include online admission of students as Computer Associates Students' association, Anti Ragging committee, co-curricular activities committee, Time table, college magazine etc. These events are led by the students and conceptualized in consultation with teachers helping the students to show their talents and learn organizational competencies. The student's association represents itself through with the help of an Editorial Team comprising of five subject student editors and faculty subject editors in publication of the Annual Magazine – Ravi Tez.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

26

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Pt. Chiranji Lal Sharma Govt. College Alumni Association (Pt.CLSGCAA) is an integral continuation of the connection of the students with their college. Pt.CLSGCAA is an active body with many prominent alumnae as its members. It actively helps the college plan and execute its activities through the IQAC of the college as the president of the alumni association is a member of the same. It is a duly registered body with the Registrar societies, Haryana. Every year Pt.CLSGCAA confers its illustrious alumni, the Distinguished Alumni Award. Allformer faculty members and Alumni are invited on all formal functions of the college. An alumni meet is organised every year. The college conducts meetings with its Alumni Association (Pt.CLSGCAA) which provides a platform to the former students to provide suggestions with respect to the functioning and infrastructure. Alumni meets are also held by various departments where the former students share their industry experiences with the students which enables them to gear up with the competitive world. The college utilises the intellectual inputs of its alumni working in the academic or professional fields to enrich the curriculum and enhance the quality of curriculum implementation. The association can be joined through Facebook page LICAA.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

College's vision and mission are commitments to academic excellence in teaching and research, innovation and creativity, respect for cultural diversity, individual dignity and worth,

responsible stewardship and conservation of resources and leadership and involvement in the economics, social and professional growth of the reason and the nation.

The mission of Pt. Chiranji Lal Sharma Govt. College is:

To provide an innovative educational environment, opportunities, and experiences through different academic and add-on programmes that enable individuals, communities, and the region to grow, thrive, and prosper.

To provide value based and value-added education with a view to inculcate self confidence among students.

To make our students socially committed and adaptable to global changes.

To provide job training, and skill upgradation.

To help students identify educational and career goals, set realistic career paths, and develop skills necessary to achieve intellectual and personal growth.

To provide supplemental support to both teaching and Learning.

To promote linkages with business, industry, and governmental agencies designed to meet the changing needs of the market place and promote economic growth.

At college level, the objectives of mission statements are effectively implemented through IQAC, college council and time table committee, placement cell, NCC, NSS and departmental committees.

File Description	Documents
Paste link for additional information	http://ptclsgckarnal.ac.in/images/75/MultipleFiles/File19632.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the stakeholders work in accordance and participate in

smooth functioning of college. This College encourages a decentralization culture and participative management by involving staff members in a number of administrative roles handled by committees constituted in the campus. The college has created a coordinating structure for decision making where these committees interface their decisions with college council. The College Council led by the principal is responsible for college time table, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, prepares guidelines for effective functioning of the college. Before the commencement of each academic session, Staff Committees are formed under the guidance of the Principal, Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and DGHE guidelines. The decision of College Council remains final and all the committees have to get their decisions ratified from the council. There are 106 Staff Committees and all faculty is a part of it. Internal assessment of the students is handled by-Attendance Committee and Internal Assessment Committee. Continuous evaluation, student appraisal and students' attendance has helped in improving performance. Uploaded: The list of these committees to demonstrate decentralisation and participative management.

File Description	Documents
Paste link for additional information	http://ptclsgckarnal.ac.in/Data?Menu=rSas 3impO6s=&SubMenu=0ijtt2LYMp4=
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college strives to fulfill the goals and objectives of its mission and vision. In alignment with the parent university K.U.K. and the UGC, all the strategic plan and deployment documents are available on college website. Following are some of committees of college:

1. University works committee: It controls and monitors the academic workload and exam results of students.

2. Internal assessment committee: It decides and monitors internal assessment and marking scheme of practical.

3. Workload/timetable committee: Prior to the start of session, work load is made in accordance with papers offered by the university. The committee decides workload twice a year and prepares department and course wise time table. Other important Committees are:

1. Online admission committee

2. Subject change/workload committee

3. University works committee

4. Anticorruption committee

5. Anti-ragging committee

6. Placement cell

7. Co-curricular activities committee

8. Maintenance committee

9. Career counselling and guidance committee

10. House exam/assignment/class test committee.

11. Important day celebration committee

12. Library committee

13. Sports board

14. Gender sensitization.

From 2013,IQAC was constituted with the following goals- API based PBAS verification, Initiatives like workshop, botanical garden, rainwater harvesting, AEPIC, Alumni Meet, Feedback, construction of auditorium etc. were taken by it. Various key areas for regular monitoring by IQAC are

1.Curriculum Development

2.Organisation of lectures

3.Participation in Innovation and Research funded Projects

4.Consultation with various organizations

5.Extension activities for the community development

6.Feedback from stakeholders

7.Effective involvement of Alumni.

8.Various database library subscriptions.

College ensures smooth conduct of university examination at the end of each academic session.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://ptclsgckarnal.ac.in/images/75/MultipleFiles/File19633.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution is guided by Haryana State Government Rules and Regulations and policies and administrative setup is governed by the Director Higher Education, Haryana.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the Government of Haryana, the following facilities are available to all permanent staff of the college:

1.Medical Reimbursement for various illnesses.

2.Group insurance scheme for all employees.

3.Faculty appointments up to 2006 are eligible for pension benefits on retirement. Faculty appointed after 2006 are covered under New Pension Scheme.

4.Child education allowance.

5.Fixed Medical allowance

6.LTC as per Government of Haryana rules.

7.GPF advances and loans as per Government of Haryana rules.

8.Leave to teaching and non-teaching staff are given as per the guidelines of KUK and UGC.

9.Festival advance and house building loans facility is also available as per Government guidelines.

10.Staff can take various loan(car, house, computer etc) as per Government of Haryana norms at subsidized rates.

11.Residential Quarters are provided on campus for teaching and non-teaching staff. various scholarship provided by the central

and state government

12. Various scholarships provided by the central and state government.

The college extends support to help teachers in their professional development from time to time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

48

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The collge being part of Kurukshetra University Kurukshetra has appraisal system both for teaching and non teaching staff as per guidance and instructionslaid down by univesity and government rules which adheres to UGC guidelines. The IQAC Committee of the institution monitors APR (Annual progress report) of the teaching staff system. It reflect the details of Refresher/Orientation Course/Workshops etc. that teacher attended during a particular period, as it is mandatory for the promoting in next grade, and for performance appraisal for non-teaching faculty, the principal is being asked to assess annual progress report of the staff.

File Description	Documents
Paste link for additional information	https://acr.highereduhry.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts regular internal and external financial audits as per the requirement of KUK and Govt. of Haryana and UGC. Mr. Anurag Khanna and company (CA) is the college external auditor and the internal audit is done by team headed by Mr. RajPal, Bursar of the college with the assistance of Mr. Balbir Kamboj, Official Clerk submit a detailed report to the principal for planning and monitoring. Internal audit is done by the government auditors periodically. They prepare external audit report which is then sent regularly to UGC through KUK.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

```
0.76888
```

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

An efficient and transparent mechanism for mobilization and optimal utilization of funds is adopted in this institution. As the college is Government institution, The funds and grants are received in name of Principal, from Director Higher Education Haryana (Head Office).So all the grants and funds received are utilized by the directions received from the Higher Education Department, Haryana and further for proper utilization committees are constituted at college level. These committees utilized these grants and funds transparently and efficiently. The student fund is used for various student activities conducted by various societies and development of student related academic infrastructure.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its inception in 2013, PT CLS Government College has been contituously striving for the betterment of its functioning. In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the college in 2022-23are as follows:

1. All the faculty members are encouraged and supported to

participate in Orientation, Refresher Courses, Workshops, Seminar etc. related to the teacher learning process and research.

2. Teachers are also encouraged to participate in examination and evaluation process.

3. The college also provide platform for the students to participate in various competitions at different level. Regular meetings of the IQAC are conducted under the chairmanship of the worthy Principal with the fixed agenda and suggestions are taken from all the member of IQAC for the improvement and better implementation of curriculum.

4. The website of the college has been modified from time to time for the benefit of students, teaching and non-teaching staff. Formation of mentor mantee committee, parent teacher association committee and alumni interaction committee etc. has been ensured by IQAC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC of the college regularly sends notifications to departments to conduct a greater number of academic activities. A calender of the same is prepared in advance in the begining of the session. The institution reviews its teaching learning process, structure and methodologies of operation and learning outcomes and periodic intervals through IQAC. The students feedback (SSS) on teaching learning process and evaluation is taken on various norms set by the IQAC. The feedback shows the actual quality and the whole process is being operated through IQAC. The IQAC monitored different activities held in the college for the students and also encourage the faculty for teaching learning process. As part of these activities for students, a youth festival and a film festival was organised in the college during this session.As far as UG and PG classes are concerned doubt classes were held as per the directions

received from the Director, Higher Education Department during the session as and when required.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For promotion of gender equity for the current session, many workshops & seminars on gender equity, gender sensitization were conducted in the institute. The following are the activities & the workshops of the session 2022-23.

Sr. No. Title of program Period from Period to Total Number of

	Participants			
1	Mehandi Competition	12 Oct. 2022	12 Oct. 2022	51
2	Card Making	14 Oct. 2022	14 Oct. 2022	20
3	Best Out of Waste	14 Oct. 2022	14 Oct. 2022	18
4	Diya Making Competition	14 Oct. 2022	14 Oct. 2022	27
5	Candle Making competition	14 Oct. 2022	14 Oct. 2022	5
6	Rangoli Competition	28 Oct. 2022	28 Oct. 2022	8
7	Slogan Writing Competition	3 Nov. 2022	3 Nov. 2022	23
8	Poster Making Competition	3 Nov. 2022	3 Nov. 2022	27
9	Painting Competition	3 Nov. 2022	3 Nov. 2022	6
10	Educational Tour	23 Nov. 2022	23 Nov. 2022	84
11	Extention Lecture on Violence Against Women	25 Nov. 2022	25 Nov. 2022	150
12	Extention Lecture on Health & Hygiene	15 Dec. 2022	15 Dec. 2022	89

File Description	Documents
Annual gender sensitization action plan	In the beginning of Session , the Women Development Cell of the College make a special calender for the various activities to be conducted for the benifits of girl students. It results in promotion of Gender Equity in our institute during the whole year . The list of such programs organised in 2011-23 has been attached in this criteria showing the details of the program along with dates and number of participants.
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The institute has provided several facilities in terms of safety & security like girls common room and counselling cell for their future guidance. There is also the provision of anti-sexual harrasement cell and grievance redressel cell which promotes healthy environment for girls and female staff in our institute. Time and again, a special defense trainning/workshop for girl students is held to ensure their safety. Moreover there are sepearate units for girls in NCC (Air & Army wing) to ensure their future in defense sector . Above all under the guidence and councelling cell various programs were organised throughout the session.Such as Extention lecture on 13/12/2022, career and counselling session organised on 15/12/2022 and an extention lecture on 4/3/2023 in which the students were given information regarding career guidence, effective communication skills and personality development.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the	**B. Any 3 of the above**

Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several methods for the management of degradable and non-degradable waste. The main focus is onthree R's- "Reduce, Recycle and Reuse" and incorporating "NO PLASTIC ZONE" .

At the institute level different dust bins (blue and green) are identified and setup for solid waste disposal, which are then disposed off at identified place for recycle and manure conversion. Bio-Medical waste i.e. incinerators are being installed in the girls and ladies staff wash rooms in the campus. The document showing the certificate of E-Waste safe disposal has also been uploaded. The Geo tagged pictures of these facilities are attached here.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has always been at the forefront of sensitizingstudents to the cultural, regional, linguistic, communal socioeconomic and other diversities of the state and the nation too. The institute celebrates cultural and regional

activities like Talent show,Youth Festivals with the performance of the Folk Dance and Song, Independence Day, Republic Day and etc. to teach tolerance and harmony to the students. The faculty provides PG programmes that also promotes Tolerance and harmony towards cultural,, regional, linguistic, communal socioeconomic and other diversities among learners.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute sensitizes the students and the employees of the institution to the constitutional obligations about rights duties values and responsibilities of the citizens which enables them to conduct as a responsible citizen. The institute organizes various function about the National identity and symbols, aiming to familiarize its stake holders about the fundamental duties and rights. The institute celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti etc. organized byImportant Day Celebration committee to make the importance of freedom and glory of Indian freedom struggle and aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. To ensure that environmental concern is addressed and also "SWACHH BHARAT ABHIYAN" to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	The Important Day Celebration Committee of the College Celebrates all the important days to sensitize the students and staff regarding values, rights , duties and responsibilities of the citizens . For such implementation, a calender is prepared in the beginning to mark the importance of various days. For example – Independence Day, Republic Day, National Education Day , Airforce Day, Rashtriya Ekta Diwas– Run for Unity, International Yoga Day etc .
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **4. Annual awareness programmes on Code of Conduct are organized**	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrate various national and international commemorative days, events and festivals to inculcate the sprit and essence of the day among the learners. Following is the details of various activities:

Activity Duration Number of Participants Geeta jyanti mohatsav 2/12/2022 15 Death anniversary of DR. BR Ambedkar 6/12/2022 8 Martyrs' Day 22/3/2023 33 Birth anniversary of DR. BR Ambedkar 14/4/2023 38

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Sahyog Samiti Date of Organization: - Since Session 2010-11

Objective:- To help financially the needy students who want to continue their study. Content: - The College has more than 4000 student's strength every year. This help is being given for admission fee, bus pass, bicycle purchasing and to repay the loan amount taken for admission etc. Practice: - This practice has been started from the academic session 2010-2011 in this college. During session 2021-22the total amount received from the contributors was 33500/- and out of which 11876/- was spent to give financial aid to thestudents.

2. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various activities at local and national level. Some of these include Adventure Camp, Aero Modeling show, Air Force Day Celebration, Akhil Bhartiya Vayu Sainik Shivir, All IndiaVayusainik Camp, Army Attachment Camp, Basic Leadership camp, Basic Mountainering courge camp,Combined Annual Training Camp, Drill march past prade on Independance Day, International Yoga Day Celebrations, March Past Prade Republic day, RD Camp

and National Integration camp along with acting as student volunteers in various National level events.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: NCC AIR WING AND NCC ARMY WING ACTIVITIES .Objective: The NCC establishment are meant for: • To develop qualities of character, courage, comradeship, discipline, secular outlook, spirit of adventure, sportsmanship and the ideals of selfless service among the youth. • To create a human resource of organized , trained and motivated youth, to provide leadership in all walks of life including the Armed Forces•To create a suitable environment to motivate the youth to take up a career in the Armed Forces.

Practice: National Cadet Corps is a National level organization involved in training of students at school and college level in human values and ethics along with preparing a young pool of youth that can focus on armed forces as a career and serve the nation. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various activities. Some of these include Adventure Camp, Aero Modeling show, Air Force Day Celebration etc.along with acting as student volunteers in events like Plus Polio Campaign, Beti Bachao Beti Padhao on International Women Day. Some students represent the college at national level in various camps and parades.

weblink:http://ptclsgckarnal.ac.in/images/75/MultipleFiles/File 19529.pdf

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The IQAC is planning on the following points for the overall development of the institution.

1 . For the Disposal of CAS/API related cases of the faculty the API committee will speed up its procedures.

2.The completion of the College Auditorium is to bepursued in a speedy ,manner (got completed in October 2022).

3. The solar power plant for the college is also proposed and being pursued for the beautification of the campus a plantpod bank is also proposed where students and faculty are proposed to adopt plants pots for the campus. For helping the poor and needy students, The Sahayog Samiti's corpus will be strengthened.

4. Professional training programmes for the faculty and support staff are planed in the upcoming session.

5. Community service programs under NSS,NCC,REDCROSS and other committees are going to be pursued fervently.

6. To introduce some more job-oriented and skill based courses.

7. To give additional thrust to campus placement initiatives.

8. To identify talent among students for various sports and cultural activities.

9.To create awareness and initiate measures for protecting and promoting environment.

10.To facilitate continuous up-gradation of knowledge and use of technology by both the students and teachers.