

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)
July 1, 2015 to June 30, 2016

Part A	
Data of the Institution	
1. Name of the Institution	Pt. Chiranji Lal Sharma Govt. College, Karnal
Name of the Head of the Institution	Dr. Rekha Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01842204456
Mobile no.	9416428192
Registered Email	gckarnal@gmail.com
Alternate Email	gckarnaliqac@gmail.com
Address	Pt. Chiranji Lal Sharma Govt. College, Sector 14 (Urban Estate), Karnal
City/Town	Karnal
State/UT	Haryana
Pincode	132001
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	State
Name of the IQAC co-ordinator/Director	Dr. Rajesh Rani
Phone no/Alternate Phone no.	01842201555
Mobile no.	8708975408
Registered Email	gckarnal@gmail.com
Alternate Email	gckarnaliqac@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://higherduhry.com/index.php/colleges?cid=80&sub=aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink:	https://higherduhry.com/index.php/colleges?cid=80&sub=academic-calendar

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.5	2003	01-Jul-2002	30-Jun-2007
6. Date of Establishment of IQAC			30-Aug-2013		
7. Internal Quality Assurance System					
7.1 Quality initiatives by IQAC during the year for promoting quality culture					
S. No	Name of quality initiative by IQAC	From	To	Number of participants	
1.	Updation of library (purchasing of photocopy machine & 769 books).	01-07-2015	30-06-2016	4224	
2.	To prepare a panel of resource person to deliver extension lecture.	14-07-2015	14-07-2015	550	
3.	Installation of CCTV cameras.	22-08-2015	26-02-2016	4224	
4.	Talent -Hunt (Cultural Programme)	14-09-2015	14-09-2015	675	
5.	District Level Science Quiz Sponsored by HSCST	10-10-2015	10-10-2015	60	
6.	Inter College Essay Writing Competition sponsored by HSCST	28-10-2015	28-10-2015	60	
7.	Approval of API cases.	31-10-2015	31-10-2015	16	
8.	Training Programme on HIV/AIDS	21-01-2016	21-01-2016	100	
9.	College Level Science Exhibition	28-01-2016	28-01-2016	500	
10.	Inter-District Level Science Exhibition	30-01-2016	30-01-2016	150	
11.	Annual athletic Meet	05-02-2016	06-02-2016	300	
12.	Kala Sangam	12-02-2016	12-02-2016	1200	
13.	State Level Science Exhibition	19-02-2016	20-02-2016	303	
14.	Blood Donation Camp	26-02-2016	26-02-2016	100	
15.	Blood Donation Camp	26-02-2016	31.10.2015	100	
16.	Fixation of prize money for state	14-03-	14-03-	21	

	level science exhibition.	2016	2016	
17.	Approval of API cases.	31-03-2016	31-03-2016	2
18.	Convocation	01-04-2016	01-04-2016	325
19.	Annual Prize Distribution	12-04-2016	12-04-2016	350

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/WorldBank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GOVT OF HARYANA	All	DHE	2015 365	147629860

Attached file: Annexure 1

9. Whether composition of IQAC as per latest NAAC guidelines: Yes

Upload latest notification of formation of IQAC Attached File: Annexure 2

10. Number of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website Yes

Upload the minutes of meeting and action taken report Attached file: Annexure 3

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC contributed by planning, organizing and reviewing all the infrastructure and teaching learning related activities for the overall development of the college as per the academic calendar 2015-2016. Details are given below.

12 Significant Contribution of IQAC for 2014-15				
S. No	Name of quality initiative by IQAC	From	To	Number of participants
1.	Updation of library (purchasing of photocopy machine & 769 books).	01-07-2015	30-06-2016	4224
2.	To prepare a panel of resource	14-07-2015	14-07-2015	550

	person to deliver extension lecture.			
3.	Installation of CCTV cameras.	22-08-2015	26-02-2016	4224
4.	Talent -Hunt (Cultural Programme)	14-09-2015	14-09-2015	675
5.	District Level Science Quiz Sponsored by HSCST	10-10-2015	10-10-2015	60
6.	Inter College Essay Writing Competition sponsored by HSCST	28-10-2015	28-10-2015	60
7.	Approval of API cases.	31-10-2015	31-10-2015	16
8.	Training Programme on HIV/AIDS	21-01-2016	21-01-2016	100
9.	College Level Science Exhibition	28-01-2016	28-01-2016	500
10.	Inter-District Level Science Exhibition	30-01-2016	30-01-2016	150
11.	Annual athletic Meet	05-02-2016	06-02-2016	300
12.	Kala Sangam	12-02-2016	12-02-2016	1200
13.	State Level Science Exhibition	19-02-2016	20-02-2016	303
14.	Blood Donation Camp	26-02-2016	26-02-2016	100
15.	Blood Donation Camp	26-02-2016	31.10.2015	100
16.	Fixation of prize money for state level science exhibition.	14-03-2016	14-03-2016	21
17.	Approval of API cases.	31-03-2016	31-03-2016	2
18.	Convocation	01-04-2016	01-04-2016	325
19.	Annual Prize Distribution	12-04-2016	12-04-2016	350

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

S. No	Plan of Action	Tentative dates		Achievements/outcomes	Actual dates	
		From	To		From	To
1.	Updation of library (purchasing of photocopier machine & 769 books).	01-07-2015	30-06-2016	Organised	01-07-2015	30-06-2016
2.	To prepare a panel of resource person to deliver extension lecture.	14-07-2015	14-07-2015	Organised	14-07-2015	14-07-2015

3.	General assembly for UG Students	01-08-2015	07-08-2015	Organised	03-08-2015	03-08-2015
4.	General assembly for PG Students	01-08-2015	07-08-2015	Organised	04-08-2015	04-08-2015
5.	Celebration of Independence Day	15-08-2015	15-08-2015	Celebrated	15-08-2015	15-08-2015
6.	Installation of CCTV cameras	15-08-2015	31-08-2015	Organised	22-08-2015	22-08-2015
7.	Talent -Hunt (Cultural Programme)	08-09-2015	15-09-2015	Organised	14-09-2015	14-09-2015
8.	District Level Science Quiz Sponsored by HSCST	01-10-2015	15-10-2015	Organised	10-10-2015	10-10-2015
9.	Inter College Essay Writing Competition sponsored by HSCST	21-10-2015	30-10-2015	Organised	28-10-2015	28-10-2015
10.	Approval of API PBAS proforma	31-10-2015	31-10-2015	Meeting Held and Cases Approved	31-10-2015	31-10-2015
11.	Republic Day Celebration	26-01-2016	26-01-2016	Celebrated	16-01-2016	26-01-2016
12.	Training Programme on HIV/AIDS	14-01-2016	21-01-2016	Organised	21-01-2016	21-01-2016
13.	Science Exhibition	08-01-2016	31-01-2016	Organised	28-01-2016	28-01-2016
14.	Inter-District Level Science Exhibition	15-01-2016	31-01-2016	Organised	30-01-2016	30-01-2016
15.	Annual Athletic Meet	01-02-2016	10-02-2016	Organised	05-02-2016	06-02-2016
16.	Kala Sangam	01-02-2016	15-02-2016	Organised	12-02-2016	12-02-2016

17.	State Level Science Exhibition	07-02-2020	21-02-2016	Organised	19-02-2016	20-02-2016
18.	Blood Donation Camp	21-02-2016	28-02-2016	Organised	26-02-2016	26-02-2016
19.	Fixation of prize money for State Level Science Exhibition	14-03-2016	14-03-2016	Meeting Held and Prize money approved	14-03-2016	14-03-2016
20.	Approval of API PBAS proforma	31-03-2016	31-03-2016	Meeting Held and Cases Approved	31-03-2016	31-03-2016
21.	Convocation Function	01-04-2016	01-04-2016	Organised	01-04-2016	01-04-2016
22.	prize distribution function	12-04-2016	12-04-2016	Organised	12-04-2016	12-04-2016
14. Whether AQAR was placed before statutory body?				Yes		
Name of Statutory Body				Meeting Date		
IQAC				07-Mar-2020		
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the Functioning?				No		
16. Whether institutional data submitted to AISHE:				Yes		
Year of Submission				2016		
Date of Submission				5-Feb-2016		
17. Does the Institution have Management Information System?				No		

PART – B**CRITERION I – CURRICULAR ASPECTS****1.1 – Curriculum Planning and Implementation****1.1.1 – Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500**

The effective curriculum delivery for various courses at Pt. Chiranji Lal Sharma Govt. College is regulated by guidelines issued by the Department of Higher Education (Haryana) and Kurukshetra University, Kurukshetra (Haryana) from time to time. College administration ensures effective implementation of the curriculum keeping in view the vision and mission of college. In this regard, we have a number of well-structured processes and committees that enable communication and feedback from various stakeholder groups which is then analysed and communicated through proper channel to the Department of Higher Education (Haryana) and Kurukshetra University, Kurukshetra (Haryana).

Committees for Effective Implementation:

The college level committees prepare broad guidelines and frameworks to suit requirements of different courses at the departmental level. The IQAC-quality advisory council (QAC) and IQAC College Council in association with the University works, timetable and workload committees of the college and individual departments provide directions and regularly monitor the efficacy of the same throughout the session. The Internal evaluation committee regulates the planned and written aspects of the continuous evaluation of students as per KUK rules. The systems have been structured to help maintain uniformity, transparency, academic standards and quality during internal assessment of students which is regularly displayed to the students on the notice board.

The curriculum review and revision is the prerogative of KUK but at regular intervals to reflect the advancement of knowledge and processes in various fields request for updating of the curriculum are sent through various boards of studies members from our institution.

Planning, Teaching and Evaluation:

Each department holds meetings for lesson plans, class assignments, internal assessments, use of reference materials and AV teaching aids for teachers. The college invites external experts for various projects and practical evaluations with the view to ensure quality of education, and objectivity in the teaching-learning processes as per KUK guidelines.

Supportive College Infrastructure:

The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students. The renovated well-stocked college library is having computers for accessing webbased facilities and access to databases like NLIST.

Monitoring and Mentoring Processes:

To ensure learning outcomes of each subject college has a Mentor Programme which enables the students to provide feedback to Mentors on curricular issues, college infrastructure and administrative matters. The mentors provide guidance for various academic matters and career options related to subjects and courses.

Continuous teaching improvement:

The college has university works committee and the IQAC-CC along with IQAC-QAC analyses and discusses the results and performance of the students for each subject and course for effective implementation and continuous improvement of student performance in the exams. Various strategies and plans for improvement in curriculum delivery are discussed with teachers and implemented in the forthcoming session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/ entrepreneurship	Skill Development
ZERO	ZERO	ZERO	ZERO	ZERO	ZERO

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
M. Sc. Maths	01-07-2015	M. Sc. Maths	01-07-2015

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Name of Course	Certificate	Diploma
Number of Students	ZERO	ZERO

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Compulsory Computer Education	2010	213

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
B. Sc	BOTANY	78
B. Sc	ZOOLOGY	167
B. Sc	BIOTECHNOLOGY	42
BA	GEOGRAPHY	89
BA	TOURISM MANAGEMENT	35

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Students feedback is collected from UG and PG Students by the feedback collection and analysis committee in the college. Feedback is obtained on various topics including the curriculum and college infrastructure. The points are calculated according to the grades given by the students in various criteria. The grades are given as Excellent, V. Good, Good, Average, Poor. The Average and percentage of various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the parents periodically. Suggestions and comments given by the guardians are also taken into account for future development. Most importantly the feedback from alumni is collected during the alumni meet and teachers provide their feedback about curriculum during the routine meetings. The different areas where improvements are required are discussed in college council meetings. The suggestions if any are sent to the university through the Board of studies members for updation in the syllabus/curriculum. Infrastructure is periodically updated especially the one requested by the students/alumni/parents. Strengths of the college are also taken into consideration for further upgradation. Suggestions for updation of curriculum and infrastructure are sent to the department of higher education, Haryana periodically for financial and administrative support.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile****2.1.1 – Demand Ratio during the year**

Programme name	programme specialization	Number of seats sanctioned	Number of applications received	Number of Students admitted
BA	Arts	528	1834	489
BAMC	Mass Comm	88	144	42
BA	Tourism	88	198	50
BSc	Science	627	2393	475
BCA	Computer App.	132	365	81
BCom	Commerce	440	1514	408
MA	English	60	85	33
MA	Psychology	60	72	46
MA	Economics	60	66	49
MSc	Math	40	291	37
M Com	Commerce	60	351	53
	TOTAL	2183	7313	1763

2.2 – Catering to Student Diversity**2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full-time teachers available in the institution teaching only UG courses	Number of full-time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015-16	3866	358	105	0	123

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
123	34	257	0	6	0

S. NO	ICT Tools and resources available	QUANTITY	REMARKS
1	PRINTER	23	
2	Projector	6	
3	LCD TV	2	
4	TV	1	
5	Computer	202	
6	internet connection	10	
7	Smart Board	6	
8	Computer Labs	7	
		257	

E-resources and techniques used	QUANTITY	REMARKS
PowerPoint	Variable number of teachers use it	
Animation/movie	Variable number of teachers use it	
e books	Variable number of teachers use it	

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system is available in the college. It is called tutorial group system. Through Tutorial system (presently Mentor- Mentee) system a tutor is allocated to every student to look after his/her academic and psychological wellbeing and also monitor class attendance and performance. This system has now been renamed as Mentor system. Under the Mentor system, the full-time teachers of the college are engaged as mentors of each class. Larger classes with huge numbers of students are assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college notice boards. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide important information about the academic calendar and conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its vision and mission and rules and regulations of the affiliating Kurukshetra University, Kurukshetra. The mentors use both formal and informal means of mentoring. It helps in boosting inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
4224	123	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full-time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
105	65	40	0	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full-time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015-16	Dr. AMIT CHAUDHARY	ASSISTANT PROFESSOR	UGC TEACHING FELLOWSHIP
2015-16	Dr. JAINDER SINGH CHHILLAR	ASSISTANT PROFESSOR	RAMAN FELLOWSHIP FOR POST DOCTORAL RESEARCH IN USA
2015-16	Ms. PRIYANKA PAL	EXTENSION LECTURER	BEST POSTER AWARD

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ yearend examination	Date of declaration of results of semester end/ year-end examination
Annexure 1 (Scan Image)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The college follows the institutions of conducting the Continuous Internal Evaluation as prescribed by the Kurukshetra University, Kurukshetra. In the last several years there have been changes in the mode of evaluation. Presently as a part of the continuous internal evaluation, internal assessment for theory papers is for 20 of the marks (20 marks in a 100-mark paper) which is split into 5 marks for attendance and 55 (10) marks for two handwritten assignments and one 5 marks

class test. As a result of the continuous internal evaluation (CIE) method implementation as a part of the academic calendar the student regularity and participation in teaching learning process has improved a lot, as there are marks for each class attended and assignment completed. Each teacher works out the details of how the CIE will be carried out for each paper taking care that learning objectives of each paper are achieved through the different subjective assignments and tests. As a sample, the evaluation details of one of the departments are being uploaded as an additional file. For theory papers it is kept in mind that the assignments should not only test the knowledge base of the students but also foster creativity and out-of-the-box thinking. CIE is a method of assessing whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Students who miss the assignments due to ill health or participation in extra-curricular activities of the college are given an opportunity to give the assignment and class test on an alternate date. There is a set schedule for conducting the assignments which the students know in advance which helps them to prepare for exams in advance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Kurukshetra University, Kurukshetra. The Internal Assessment Committee decides on dates during which the internal assessment assignments are to be given to students and dates by which the marks need to be submitted to the office. These dates are adhered to during each semester. In the odd semester the dates for the first assignment/test for theory papers lies towards last week August while for the second one in the last week September/ beginning October. In the even semester the dates are usually in beginning February and end March. Dates for class tests of odd semester are in October month each year while for even semester they are in March month each year. Dates for conducting/submission of assignment and submission of marks are all displayed on notice boards by the Internal Assessment Committee. A sample of circular announcing dates for conduction of assignments and submission of marks has been uploaded. Other points incorporated in the academic calendar include plan of quality initiatives to be undertaken by IQAC and related teacher/student centric academic, extra-curricular and sports activities as per directions of Department of Higher Education, Haryana and Kurukshetra University, Kurukshetra.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://highereduhry.com/index.php/colleges?cid=80&stub=program-outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
UG	BA	289	99	34.25
UG	BAMC	26	26	100
UG	BBA	48	44	91.66
UG	BCA	82	82	100
UG	BTM	23	23	100
UG	B. Com	266	262	98.49
UG	B.Sc. Home Sci.	16	16	100
UG	B.Sc. Bio Tech	36	36	100
UG	BSC CSC	80	80	100
UG	B.Sc. Electronics	33	33	100
UG	B.Sc. NM	107	107	100
UG	B.Sc. Medical	36	36	100
UG	B.Sc. IT	29	29	100
PG	MA Eco	31	13	41.93
PG	MA English	18	18	100
PG	MA Psychology	34	34	100
PG	M.Com	58	57	98.27
PG	MSc. Math	-	-	-

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

not done

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research****3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations**

Nature of the Project	Duration	Name of the	Total grant	Amount received during the Academic year
		funding Agency	sanctioned	
Total	ZERO	ZERO	0	0

3.2 – Innovation Ecosystem**3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year**

Title of workshop/seminar	Name of the Dept.	Date
Zero	Zero	Zero

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Zero	Zero	Zero	Zero	Zero

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Zero	Zero	Zero
Name of the Start-up	Nature of Start-up	Date of commencement
Zero	Zero	Zero

3.3 – Research Publications and Awards**3.3.1 – Incentive to the teachers who receive recognition/awards**

State	National	International
Zero	Zero	Zero

3.3.2 – Ph. Ds awarded during the year (applicable for PG College)

Name of the Department	No. of Ph. Ds Awarded
Zero	Zero

3.3.3 – Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Zero	Zero	0
International	English History Economics Home Science Psychology Punjabi Commerce Defence Study Computer Biotech Botany	35	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
ECONOMICS COMMERCE	7

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	0	3	0	0
Presented papers	6	72	0	0
Resource Persons	0	0	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Tree Plantation Campaign	NSS	2	132
Basic Mountaineering courage camp, BBHR HP & CHD	NCC Army	–	1
National Integration camp, Sitara, Maharashtra DG-NCC Delhi	NCC Army	–	5
Army attachment- GP-HQ Ambala Cantt	NCC Army	–	7
Pre RD camp- Ambala Cantt	NCC Army	–	63
Int. Yoga day - 21 June 7 HR-Battalion NCC Karnal	NCC Army	8	106
Air Show	NCC (AW)	1	100
Polio Campaign	NCC (AW)	1	100
Drill march past-Parade -	NCC (AW)	1	100

Independence day			
Drill march past-Parade - Republic. Day	NCC (AW)	1	100
International Yoga Day	NCC (AW)	1	100
AFA-Dungial Camp	NCC (AW)	–	1
ALC-Camp, Coimbatore	NCC (AW)	–	1
Attachment Camp, Gwalior	NCC (AW)	–	2
CATC-Shooting camp, at MNSS Rai	NCC (AW)	–	4
Inter BN-Shooting Competition (CATC-123) YNR	NCC (AW)	–	1
Inter unit firing competition MNSS RAI, SPT	NCC (AW)	–	3
Basic Leadership camp, Malot, Punjab	NCC (AW)	–	11
CATC camp, GIMT, Kanipala, KKR	NCC (AW)	–	54
Tree Plantation, college, campus, KNL	NCC (AW)	1	100
Pre Vayusainik camp, Ropar, Punjab	NCC (AW)	–	8
PVSESC-II Ropar	NCC (AW)	–	6
Shooting Competition in PVSC	NCC (AW)	–	–
All India Vayusainik camp, Jodhpur	NCC (AW)	–	4
GP Pre DCATC-I, II, III & 4th Ambala	NCC (AW)	–	5
RD Camp New Delhi	NCC (AW)	–	1
Essay Writing, Slogan writing, debate, Declamation, skit, poetic recitation, painting, ppt, quiz contest & documentation film 18 Sep, 2015	Legal Literacy Cell	15	100
District Level Competition on 5.02.2016	Legal Literacy Cell	20	96
Camp on Importance of Lok Adalat on 18.03.2016	Legal Literacy Cell	5	70

Participated in Poetic Recitation, Debate & PPT	Legal Literacy Cell	1	5
One Day NSS camp	NSS	2	155
One Day Cleanliness Campaign	NSS	2	124
Seven Day NSS camp	NSS	2	110
Rakhi making & card making competition, KNL	Women Cell	18	16
Essay writing competition, KNL	Women Cell	10	12
College Level Competition, KNL	Women Cell	18	45
Rangoli making competition, KNL	Women Cell	10	10
Mehndi Competition, KNL	Women Cell	18	30
Power point Presentation, KNL	Women Cell	10	11
Meditation workshop, KNL	Women Cell	10	70
Inter-College Competition, KNL	Women Cell	18	70
Special talk on AIDS/HIV, College, KNL	Red Ribbon Club	10	150
HIV Talk on AID/HIV	Red Ribbon Club	12	160

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such	Number of students participated in such
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			activities	activities
Tree Plantation Campaign	NSS	Tree Plantation Campaign	2	132
One Day Cleanliness Campaign	NSS	One Day Cleanliness Campaign	2	124
Rakhi making & card making competition, KNL	Women Cell	Rakhi making & card making competition, KNL	18	16
Essay writing competition, KNL	Women Cell	Essay writing competition, KNL	10	12
College Level Competition, KNL	Women Cell	College Level Competition, KNL	18	45
Rangoli making competition, KNL	Women Cell	Rangoli making competition, KNL	10	10
Mehndi Competition, KNL	Women Cell	Mehndi Competition, KNL	18	30
Power point Presentation, KNL	Women Cell	Power point Presentation, KNL	10	11
Meditation workshop, KNL	Women Cell	Meditation workshop, KNL	10	70
Inter-College Competition, KNL	Women Cell	Inter-College Competition, KNL	18	70
Special talk on AIDS/HIV, College, KNL	Red Ribbon Club	Special talk on AIDS/HIV, College, KNL	10	150
HIV Talk on AID/HIV	Red Ribbon Club	HIV Talk on AID/HIV	12	160
Tree Plantation Campaign	NSS	Tree Plantation Campaign	2	132
One Day Cleanliness Campaign	NSS	One Day Cleanliness Campaign	2	124

3.5 – Collaborations**3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year**

Nature of Activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	NIL

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration	participant
NIL	NIL	NIL	NIL	NIL

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NIL	NIL	NIL	NIL

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities****4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year**

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
850000	762461

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Classrooms	Existing
Laboratories	Existing
Others	Existing

4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities	details	Existing	Newly added	
Campus area		20 Acres	0	
Classrooms		26	0	
Laboratories		17	0	
Seminar Halls		0	0	
Classrooms with LCD facilities		0	0	
Classrooms with Wi-Fi/LAN		0	0	
Seminar halls with ICT facilities		0	0	
Video Centre		0	0	
No. of important equipment purchased (\geq 1-0 lakh) during the current year.		0	0	
Value of the equipment purchased during the year (Rs. in Lakhs)		0	68750/-	
Others	library	2	0	

	gym	1	0	
	tube well	1	0	
	auditorium (under construction)	1	0	
Staff residences	Principal	1	0	
	teaching staff	2	0	
	non-teaching (Class IV)	4	0	
	Tube well operator	1	0	
Playgrounds	Football	1	0	
	Basketball	1	0	
	Volleyball	1	0	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2010

4.2.2 – Library Services

	Existing				Newly added	
	No.	Value	No.	Value	No.	Value
Textbooks	41387	3763516.2	839	247493	42226	4011009.2
Reference Books	751	264528.52	5	27036	756	291564.52
e-Books	-	-	-	-	-	-
Journals	4139	234639	213	20465	4352	255104
e-Journals	-	-	-	-	-	-
Digital Database	Yes	-	Yes	-	Yes	Yes
CD & Video	47	NIL	2	NIL	49	Free With Books
Library automation	Yes	-	Yes	-	Yes	Yes
Weeding (Hard & Soft)	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Undergraduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	NIL

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGB PS)	Others*
Existing	187	7	10	0	0	0	0	10	36
Added	15	0	0	0	0	0	0	0	2
Total	202	7	10	0	0	0	0	10	38

*** Other IT Items**

OTHER IT ITEM DETAILS				
PRINTER	PROJECTOR	LCD	TV/PANEL	SMART BOARD
21	6	2	1	6
2	0	0	0	0
23	6	2	1	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line) 0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
38686678	25787324	1875894	1763558

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The IQAC of the college through its core committee of Quality advisory council/College Council constitutes annual staff committees for maintenance of infrastructure facilities equipment some of which are:

- 1.College Maintenance Committee
- 2.Purchase Committee
- 3.Botanical Garden Committee
- 4.Library Committee
- 5.Computer/IT Committee
- 6.Auction Committee
- 7.College Properties/Dilapidation Committee
8. PWD (BR) Committee
- 9.Sports Board/Sports Advisory Committee

College Maintenance Committee: The Building Committee is constituted by the college council and approved by the IQAC of the college. It plans and executes the necessary paperwork and supervises the work involved in upgradation and maintenance of the infrastructure in the college as per the needs of the departments/college. It also looks after the required civil works in the college such as whitewashing, constructing / renovating buildings and other repair works in collaboration with the PWD (BR) committee.

Purchase Committee: The purchase of all the general items of the college is made by the purchase committee as per the requirements. Also, the equipment, instruments and items for use in the laboratories are purchased after prior approval

and scrutiny to ensure optimal utilization of funds allocated to the respective departments each academic year. The Purchase Committee along with bursar approves its expenditure based on quotes and technical quotations.

Botanical Garden Committee: It comprises of one convener and at least two resident teachers from the campus and one Faculty member from the Botany / Zoology background. The College has a team of efficient and experienced gardeners to maintain the lawns and flora of the College. Planting of seasonal trees and maintenance of the lawns is done regularly. The trees are pruned after due permission from Government.

Library Advisory Committee: College Library Advisory Committee is responsible for qualitative improvement in the working of the library including its recent IT based upgradation, along with the routine purchase, issue and up-gradation of books.

Computer/IT Committee: There is a coordinator for the computer resource center who monitors use and maintenance of three computer labs in college. There is a website coordinator to manage and look into information sharing and uploading on college website.

Auction Committee and College Properties/Dilapidation Committee: This committee is responsible for inspection and repair of repairable items and auction of any irreparable and unserviceable permanent items in the college that have become dysfunctional due to vagaries of the time.

Sports Board/Sports Advisory Committee: All the sports activities of the college including annual athletics meet and annually organized sports events like volleyball competitions etc are guided by the Sports Board/Sports Advisory Committee which helps the teachers of the Physical education department to ably complete the sports calendar of the college.

<https://higherduhry.com/index.php/colleges?cid=80&stub=committees>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support****5.1.1 – Scholarships and Financial Support**

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Consolidate Stipends Scheme for SC Students	830	2,14,75,710/-
	Post Matric Scholarship Scheme for OBC Students	433	
	Post Matric Scholarship Scheme for Student with Disability	0	
	Promotion of Science Education	0	
	Haryana State Meritorious Incentive Scheme	38	
	Haryana State Merit Scholarship (Rural)	0	
	Haryana State Merit Scholarship for Girls	10	
Financial support from other sources			
a) National	NIL	NIL	NIL
b) International	NIL	NIL	NIL

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA AND MEDITATION WORKSHOP	8/2/16 TO 10/2/16	70	TRAINED YOGA INSTRUCTOR

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
NIL	NIL	NIL	NIL	NIL	NIL

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
...	TCS	8	2
...	VIRTUSA CORPORATION	12	2
...	ICICI PRUDENTIAL	15	4
...	WIPRO (WASE)	9	2
...	WIPRO (VISTA)	15	1
			NAVJYOTI	12	1
			VIVAH ZONE	8	1
			ICCS	23	5
			TOTAL	102	18

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
NIL	NIL	NIL	NIL	NIL	NIL

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	NIL	NIL
SET	NIL	NIL
SLET	NIL	NIL
GATE	NIL	NIL
GMAT	NIL	NIL
CAT	NIL	NIL
GRE	NIL	NIL
TOFEL	NIL	NIL
Civil Services	NIL	NIL
State Government Services	NIL	NIL
Any Other (CTET)	2	1,27,01,82,23,13,854
Any Other (HTET)	1	1315015

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Talent Hunt	Institution	1150
Kala Sangam	Institution	750
Annual Athletic Meet	Institution	250

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/International	Sports	Cultural	Student ID number	Name of the student
NIL	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Pt. Chiranjilal Sharma Govt. College does not have a very organized and democratically elected Student Association as the student elections are not allowed as per government of Haryana rules but active students are entrusted with looking after extracurricular activities, hospitality issues, and other cultural and academic events throughout the year besides students in other supporting positions. The

Students are guided by staff advisors and the principal of the college. The Student's as part of various subject societies and sports and cultural groups support help the administration in enriching the cultural and corporate ambience of the college and in turn provides opportunities to students for expanding their wings. Various academic and administrative bodies that have student representatives on them include.

- Anti-Ragging committee
- Grievance redressal Committee or ICC (Internal Complaints Committee)
- Cultural activities committee
- Subject societies
- Canteen Committee
- Bus pass committee
- Students parking committee

The college has an academic calendar for all student centric events within the annual Kurukshetra University academic session. These events are led by the students and conceptualized in consultation with teachers helping the students to show their talents and learn organizational competencies. These events include various socio-cultural events along with Competitions and campaigns like Talent Hunt, National Memorial days like Gandhi Jayanti, Independence Day, Science Day, Science Exhibition, Air Show, Intra college competitions between different class students or to identify talent to represent college like essay competition, quiz competition etc and Inter College competitions organized locally or at University level. The Annual festival titled Kala Sangam is held every year in February / March by the students which is financially supported by the department of higher education, Haryana and it has helped students over the years to excel in various socio-cultural events like group dance, one act play, mimicry, group song etc. The students are represented as members of an Editorial Team comprising of five subject student editors and faculty subject editors in publication of the Annual Magazine – Ravi Tez. It provides an opportunity to the students to express their aptitude for writing and imagination through articles, poems, pictures etc. It also highlights the major accolades and prizes won by the students in various intra- and inter- college competitions.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association? No

5.4.2 – No. of enrolled Alumni: No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees):

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association:

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership****6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)**

Pt. Chiranji Lal Sharma Govt. College encourages a culture of participative management by involving staff members in a number of administrative roles. The college promotes a culture of participative management as all college operations are managed by committees constituted for academic and non-academic activities. Major committees comprise of teachers, and many include nonteaching staff and students as well. The college has created a decentralised structure for decision making where departmental committees interface their decisions with college committees of the staff council. Various committees are constituted by the College Council for managing various functions of the college. The College Council is responsible for college timetable, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, preparing working guidelines for effective functioning of the college. College Council led by the Principal chalks out the execution plans. Before the commencement of each academic session Staff Committees are formed under the guidance of the Principal, Staff Committees have freedom to formulate their plan and decide execution strategies within the government of Haryana and Directorate Higher Education, Haryana norms and guidelines. Activities and decisions of Staff Committees are discussed in College Council meetings as required. The decision of College Council remains final and all the committees have to get their decisions ratified from the council. A report of yearly activities is presented to the Staff council at the end of the session. Department representatives on Staff Council Committees interface at both levels conveying ideas back and forth and hence enabling decentralised, yet participatory management of the college. There are 106 Staff Committees and all faculty members are part of it. To demonstrate decentralisation and participative management, we have attached a case study on working of a Staff Council Committee. Internal assessment of the students is handled by two Staff Council Committees – Attendance Committee and Internal Assessment Committee. Continuous evaluation, student appraisal and uploading students' attendance every month has helped in improving regularity and performance. We have uploaded: A case study on the functioning of these committees of Staff Council to demonstrate college practicing decentralisation and participative management. Notices of attendance and internal assessment.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	The quality policy of the college is in alignment with the parent University and the UGC. All the strategic plan and deployment documents are sent by Kurukshetra university, Kurukshetra and UGC and many are available on the Kurukshetra university, Kurukshetra website. Many of the qualitative initiatives are framed by the College Council/QAC of IQAC and implemented through various annual committees which are monitored by the Chairperson/Principal. The college has regularly enhanced infrastructure and capacities for teaching learning and research according to the changing academic environment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	All the admission in the government colleges are online through the higher education Haryana departmental website. Students submit online forms for multiple colleges and merit lists are also displayed online as well as the applicant receives messages on phones. The fees can also be submitted online or in bank. hence all the admission process and support are now under e governance. The web portal for admissions is https://online.highereduhry.com/portal/web/index.php/dhelegacymeritlist-college/meritlist/

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Name of teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
NIL	NIL	NIL	NIL

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
NIL	NIL	NIL	NIL	NIL

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

type of program	Name of teacher who attended	Title of the program	Duration (from – to) (DD-MM-YYYY)
PDP/WS	DINESH KUMAR	RESEARCH METHODOLOGY	12 JUNE TO 18 JUNE 2016
PDP/WS	JARNAIL SINGH	GEOSPATIAL TECH	22 AUG TO 24 AUG 2015
PDP/WS	SUNIL DUTT	RTI	28 JULY TO 30 JULY 2015
RC	SURESH KUMAR DUGGAL	EVS	10 DEC TO 30 DEC 2015
STC	SURNDER KUMAR NAGIA	E LEARNING	16 NOV TO 21 NOV 2015
STC	RAJPAL	E LEARNING	16 NOV TO 21 NOV 2015
STC	SAROJ NAIN	E LEARNING	16 NOV TO 21 NOV 2015
STC	VIJAY VERMA	METHEMATIC MODELLING AND COMP TECH	21 SEP TO 25 SEP 2015
STC	RANJEET SINGH	RESEARCH METHODOLOGY	28 APRIL 2016 TO 4 MAY 2016

STC	PARVEEN KUMAR VATS	RESEARCH METHODOLOGY	28 APRIL 2016 TO 4 MAY 2016
STC	JAINDER SINGH CHHILLAR	RESEARCH METHODOLOGY	28 APRIL 2016 TO 4 MAY 2016
STC	MAHENDER SINGH BAGI	RESEARCH METHODOLOGY	28 APRIL 2016 TO 4 MAY 2016
STC	ROOP LAL	EVS	30 OCT TO 5 NOV 2015
STC	SANEH YADAV	SOFT SKILL AND CREATIVE WRITING	31 AUG TO 5 SEP 2015
STC	NIDHI SHARMA	SOFT SKILL AND CREATIVE WRITING	31 AUG TO 5 SEP 2015
STC	VIJAY VERMA	DATA ANALYSIS USING SPSS	8 JUNE 2015 TO 10 JUNE 2015

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-Teaching	Students
GIS, Medical Reimbursement employee with dependent, LTC, GPF/NPS, Gratuity, Cashless Medical hospitalization and treatment for 6 critical diseases, leave and encashment, vehicle loan, home loan, computer loan, residential quartos facility/HRA, study leave with pay, teacher fellowship with pay	GIS, Medical Reimbursement employee with dependent, LTC, GPF/NPS, Gratuity, Cashless Medical hospitalization and treatment for 6 critical diseases, leave and encashment, vehicle loan, computer loan, residential quartos facility/HRA, festival advance, marriage advance, house building loan	Consolidate Stipends Scheme for SC Students, Post Matric Scholarship Scheme for OBC Students, Post Matric Scholarship Scheme for Student with Disability, Promotion of Science Education, Haryana State Meritorious Incentive Scheme, Haryana State Merit Scholarship (Rural), Haryana State Merit Scholarship for

		Girls, earn while you learn, tuition fee concession for girls, free bus pass for girls student, concession for bus pass for boys student, sahyog samiti, book bank
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts regular internal and external financial audits as per the requirement of KUK and Govt of Haryana and UGC. Mr. Anurag Khanna and company (CA) is the college external auditor and submit a detailed report to the principal for planning and monitoring. An Annual statutory report is prepared by an external auditor. Internal audit is done by the government auditors periodically.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Nil	Nil	Nil
6.4.2 Total corpus fund generated		
Nil	Nil	Nil

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NIL	NIL	NIL	NIL
Administrative	NIL	NIL	NIL	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction and inauguration of library D block.
2. Proposal for construction of PG Block
3. Proposal for construction Multi-Purpose hall.
4. Starting of new courses, i.e. for UG: BTM, BAMC, BCA, BBA, BSc. Comp. Sci., BSc IT Hons and for PG: MA Eco, MA Psychology
5. Establishment of gymnasium with modern facilities.
6. Establishment of 6 Smart labs with smart board.
7. Establishment of language lab.
8. Establishment of Edusat.
9. Establishment of compulsory computer education lab.
10. Establishment of Departments of Biotechnology, Tourism, and Mass communication

6.5.5 – Internal Quality Assurance System Details

- | | |
|-----------------------------------------|---------------|
| a. Submission of Data for AISHE portal: | Yes, 5/2/2016 |
| b. Participation in NIRF: | No |
| c. ISO Certification: | No |
| d. NBA or any other quality audit: | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	From	To	Number of participants
2015-16	Updation of library (purchasing of photocopy machine & 769 books).	01-07-2015	30-06-2016	4224
2015-16	To prepare a panel of resource person to deliver extension lecture.	14-07-2015	14-07-2015	550
2015-16	Installation of CCTV cameras.	22-08-2015	26-02-2016	4224

2015-16	Talent -Hunt (Cultural Programme)	14-09-2015	14-09-2015	675
2015-16	District Level Science Quiz Sponsored by HSCST	10-10-2015	10-10-2015	60
2015-16	Inter College Essay Writing Competition sponsored by HSCST	28-10-2015	28-10-2015	60
2015-16	Approval of API cases.	31-10-2015	31-10-2015	16
2015-16	Training Programme on HIV/AIDS	21-01-2016	21-01-2016	100
2015-16	College Level Science Exhibition	28-01-2016	28-01-2016	500
2015-16	Inter-District Level Science Exhibition	30-01-2016	30-01-2016	150
2015-16	Annual athletic Meet	05-02-2016	06-02-2016	300
2015-16	Kala Sangam	12-02-2016	12-02-2016	1200
2015-16	State Level Science Exhibition	19-02-2016	20-02-2016	303
2015-16	Blood Donation Camp	26-02-2016	26-02-2016	100
2015-16	Blood Donation Camp	26-02-2016	31.10.2015	100
2015-16	Fixation of prize money for state level science exhibition.	14-03-2016	14-03-2016	21
2015-16	Approval of API cases.	31-03-2016	31-03-2016	2
2015-16	Convocation	01-04-2016	01-04-2016	325
2015-16	Annual Prize Distribution	12-04-2016	12-04-2016	350

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities****7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)**

7.1.1	Gender Equity Programs	Duration		Teachers	Students	
		From	To		Female	Male
Rakhi making & card making competition	Women Cell	28-08-2015	28-08-2015	18	16	0
Essay writing competition	Women Cell	15-09-2015	15-09-2015	10	12	0
College Level Competition	Women Cell	18-09-2015	18-09-2015	18	45	0
Rangoli making competition	Women Cell	09-10-2015	09-10-2015	10	10	0
Mehndi Competition	Women Cell	28-10-2015	28-10-2015	18	30	0
Power point Presentation	Women Cell	02-02-2016	02-02-2016	10	11	0
Meditation workshop	Women Cell	08-02-2016	10-02-2016	10	70	0
Inter-College Competition	Women Cell	05-02-2016	05-02-2016	18	70	0
			TOTAL	112	264	

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0

Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2015-2016	1	1	01-08-2015	15-08-2015	15
2015-2016	1	1	17-01-2016	17-01-2016	1
2015-2016	1	1	21-01-2016	21-01-2016	1
2015-2016	1	1	21-06-2016	21-06-2016	1

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from----- to-----)	Number of participants
Celebration of Teacher's Day	05-09-2015	05-09-2015
Celebration of Independence Day	15-09-2015	15-09-2015
Celebration of Constitution Day	26-11-2015	26-11-2015
HIV-AIDS Talk	21-01-2016	21-01-2016
Celebration of Republic Day	26-01-2016	26-01-2016

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Cleanliness Drive
- Tree Plantation
- Minimum Use of polythene in Science Exhibition
- Recycle/ Biodegradable products converted into compost/ manure
- Promotion of conservation of water resources by rainwater harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1:

Title: Blood Donation Camp

Dates of Organization: 26.02.2016

Objective:

- The main objective of the activity is community service.
- It is taken as social responsibility by the students of the organization.
- Moreover, students help in motivating community through various extension activities to donate blood for this noble cause.

Context:

- There is always a need of blood of various blood groups in Civil /Private Hospitals and Kalpana Chawla Medical College Karnal.

Practice:

Activity is performed mainly in the month of February/March Every Year. Students and staff members of the college donate blood as a social responsibility and for community service with their own sweet will. Activity is arranged through N.S.S, N.C.C, Red Cross society and Red Ribbon club of the college. Blood is provided to various blood banks and it is lifesaving donation. Evidence: Various Photos, news clipping from various newspapers, number along with list of donors along with certificates are attached with this report.

Problems: Students are not able to donate blood during vacations and exams.

Notes: Some students and faculty Members of the college are frequent blood donors.

Best Practice 2:

Title: Talent Hunt

Dates of organization: 14.09.2015

Objective:

- The main objective of the activity is to inculcate team spirit,
- provide platform to showcase their talents

- and help in improvement of overall personality of the students.

Context:

- Importance of social and cultural activity is to prepare students for real life challenges and help them to identify their strengths and talents. It also supports students in improving their organizational, interpersonal and leadership skills.

Practice:

It is a regular event organized by the college at the start of session in the months of August/September. Students participate in various activities namely dance, song, drama, orchestra, poetic recitation etc. every year. Students engage themselves with professional artists and designers to showcase their talents with varying levels of skills and engagement. It helps the cultural activity team to find out the hidden talent and groom the students for participation in local, district, state and national level competitions and functions organized at different colleges and universities.

Problems: There is lack of Indoor Multipurpose hall for practice and event organization. Building for the Multipurpose Hall is under construction and will be completed very soon.

Notes: Some students represent the college at University and other events based on their performance at College and intercollege competitions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://highereduhry.com/index.php/colleges?cid=80&stub=best-practices-ofcollege>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title: NCC AIR WING AND NCC ARMY WING ACTIVITIES

Objective:

The NCC establishment are meant for:

- To develop qualities of character, courage, comradeship, discipline, secular outlook, spirit of adventure, sportsmanship and the ideals of selfless service among the youth to make them useful citizens.
- To create a human resource of organised, trained and motivated youth, to provide leadership in all walks of life including the Armed Forces and always make them available for the service of the nation.
- To create a suitable environment to motivate the youth to take up a career in the Armed Forces.

Context:

NCC was conceived in 1917 when India Defence Act was promulgated with an object of making up the deficiencies in the Armed Forces by raising the University Corps. In 1920, with the passage of India Territorial Act, University Corps was replaced by University Training Corps. In 1942, this Corps was rechristened University Officers Training Corps. In 1946, a committee under Pandit H N Kunzru was set up at the behest of Pandit Jawaharlal Nehru to formulate the establishment of an organisation capable of training and motivating the youth of the country to become better citizens and leaders in all walks of life. Consequently, the National Cadet Corps came into being on July 16, 1948 with the promulgation of the NCC Act XXXI of 1948. NCC was placed under the Ministry of Defence. The motto of NCC is unity and discipline.

Practice:

National Cadet Corps is a national level organization involved in training of students at school and college level in human values and ethics along with preparing a young pool of youth that can focus on armed forces as a career and serve the nation. There are two NCC units in the college viz. NCC Air Wing and NCC Army Wing that have student cadets who participate in various activities at local and national level. Some of these include Adventure Camp, Aero Modelling show, Air Force Day Celebration, Akhil Bhartiya Vayu Sainik Shivir, All India Vayusainik Camp, Army Attachment Camp, Basic Leadership camp, Basic Mountaineering courage camp, Combined Annual Training Camp, Drill march past parade on Independence Day, International Yoga Day Celebrations, March Past Parade Republic day, RD Camp and National Integration camp along with

acting as student volunteers in events like Plus Polio Campaign, and Beti Bachao Beti Padhao on International Women Day.

Problems: There is lack of fully functional firing range for practice of cadets.

Notes: Some students represent the college at national levels in various camps and parades

Provide the weblink of the institution

<https://highereduhry.com/index.php/colleges?cid=80&stub=NCCC>

8. Future Plans of action for next academic year (500 words)

The future plan of action for next academic year includes

- The future plan of action for next academic year includes
- Approval of API cases for timely promotion of faculty.
- Updation of library.
- Organizing various Cultural and Sports activities like Talent Hunt, Kala Sangam, Annual Athletic Meet etc.
- Science Quiz and Exhibition will be organised.
- Convocation will be conducted.
- Annual Prize Distribution will be conducted.
- Organization of JOB Fair for Placement of Students.

Name Dr (Mrs) Rajesh

Name Dr. Rekha Sharma

Rajesh

Signature of the Coordinator, IQAC

Sharma

Signature of the Chairperson, IQAC

Annexure 1

Expenditure details of Pt. Chiranjil Lal Sharma Govt. College, Karnal for last 5 years

Details	2014-15	2015-16	2016-17	2017-18	2018-19
Budget excluding salary for infrastructure augmentation	499424+100000+50000+236000+74819=960243	250000-200000+16992+229826+65643=762461	260277+294999+294263+28400+69987=947926	1849375+458456+230000+49740+89976=2647547	899551+977306+199956+290000+71362+99956=2538131
% expenditure on books	249697	250000	249522	249999	0
% expenditure on maintenance of infrastructure	20000+20000=40000	55203+27094=62297	80000+50000=130000	49446+43774=93220	64005-23474=87479
Funds	2514710	4568494	2855561	3184394	6906839
% expenditure on green practices EVF	-	431920	75789	135071	40083
Expenditure on Scholarships	10611039	21475710	11783300	11601000	11872000
Expenditure on Salary	117597460	120078978	120188572	142467701	218299999
Total	Rs. 131973149/-	Rs. 147629860/-	Rs. 136230670/-	Rs. 160378932/-	Rs. 239744531/-

Bursar
22/11/19

Principal
Pt. CLS Govt. College
KARNAL

UD/1/19/512943/AAA/B/C/3528



Expenditure details of various funds of Pt. Chiranjil Lal Sharma Govt. College, Karnal for last 5 years

Fund	2014-15	2015-16	2016-17	2017-18	2018-19
NSS FUND	47400	47400	47400	47400	47400
ELECTRICITY FUND	509400	506880	531000	527880	527880
ANNUAL FUND	441481	894878	359878	340912	326689
AMALGAMATED FUND	1073856	257883	405385	648593	1075589
SUBJECT FUND	442573	1314723	838687	645131	3792817
LIBRARY FUND	0	0	51277	169061	367450
UNIVERSITY FUND	0	1546730	621934	805417	769014
SUB TOTAL	2514710	4568494	2855561	3184394	6906839
ENVIRONMENT FUND	0	431900	75789	135071	40083
TOTAL	2514710	5000394	2931350	3319465	6946922

Bursar
9/21/1119

Principal
Principal
Pt. CLS Govt. College
KARNAL



Annexure 2

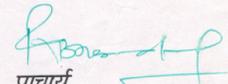
कार्यालय प्राचार्य प० चिरंजी लाल शर्मा राजकीय महाविद्यालय करनाल

आवश्यक सूचना

दिनांक 31.3.2016

IQAC कमेटी के सदस्यों की एक मिटिंग चेयरपर्सन श्री प्रवीण भारद्वाज की अध्यक्षता में दिनांक 1.4.2016 को 2-30 बजे प्राचार्य कक्ष में होगी जिसमें सभी की उपस्थिति समय पर अनिवार्य है :-

1. श्री सी.वी.सिंह Co-ordinator. 
2. श्री सुभाष शर्मा 
3. डा० नीटा नागपाल 
4. श्रीमती नीलम गोयल 
5. श्री रोशन लाल 
6. श्री प्रवीण वाक्स 


प्राचार्य

प० चिरंजीलाल शर्मा राजकीय महा० करनाल

12

Minutes of the meeting held on 31/10/2015

A meeting of the IQAC was held in the Principal's office on 31/10/2015 at 12.00 p.m. The agenda of the meeting was to approve the API call of Assistant Professor working in this college. API cases were approved in this meeting were of Dr. Chandermohan, Dr. J.S. Chhillar, Dr. Ranjeet Singh, Tanima, Shikrani, Pawan Krato, Narsi Jangra, Dr. Ram Prasad, Abhishek Goyal, Anil Garg, Dr. Sarla, Dr. Ashwini, Neha Sharma, Sarita Anja, Satbir Singh, Reema Yadav.

The following members were present.

1. Dr. Pawan Sharda 
2. Dr. Subhash Sharma 
3. Dr. Neeta Nayyar 
4. Dr. Pashan Lal 
5. Pawan Krato 


Principal

Session 2015-16

Meeting on 31-10-2015:

- 1) Minutes of Previous Meeting were confirmed.
- 2) Approved 16 API PBAS Proformas.
- 3) Discussed and Approved the Academic Calendar for the quality initiatives to be undertaken during current academic session 2015-16.
- 4) Discussed about installation of CCTV cameras.
- 5) Discussed to fix Prize money for State Level Science Exhibition.
- 6) Decided to upgrade the library by purchasing computers, photocopiers and books.
- 7) IQAC suggested that Alumni association may be formed.

Meeting on 31-03-2016:

- 1) Minutes of Previous Meeting were confirmed.
- 2) Approved two API PBAS Proformas.

Meeting on 09-04-2016:

- 1) Minutes of Previous Meeting were confirmed.
- 2) Discussed and approved action taken report on the qualitative initiatives undertaken during the session as per academic calendar decided in the previous meeting.
- 3) Discussed the dates for Convocation and Annual Prize Distribution on 11.04.2016 and 12.04.2016.

Annexure 4

PROGRAMME NAME	SESSION 2015-16						SESSION 2015-16							
	LAST DATE OF THE LAST SEMESTER END / YEAR END EXAMINATION	1	2	3	4	5	DATE OF DECLARATION OF RESULTS OF SEMESTER -END /YEAR END EXAMINATION	1	2	3	4	5	6	
BA	DEC.2015	May-16	DEC.2015	May-16	DEC.2015	May-16	DEC.2015	May-16	DEC.2015	May-16	DEC.2015	May-16	DEC.2015	May-16
11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015
BCA	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (NON-MEDICAL)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (COMPUTER SCIENCE)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (IT)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.COM	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (ELECTRONICS)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (BIO-TECH)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (MEDICAL)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
BTM	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
B.S.C. (HOME SCIENCE)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
BAMC	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
M.A (ECONOMICS)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
M.A (PSYCHOLOGY)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
M.COM	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
M.SC (MATHS)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
M.A (HISTORY)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
M.A (ENGLISH)	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016
PGDMC	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016	11-01-2015	27/6/2016