

OFFICE ORDER

Memo No: GCK/2019/

Dated: 05-08-2019

All the faculty members are directed to note down their Annual Duties. If any faculty member wants to Add or Cut down his/her name from the duly list attached, please give it in writing up to 10/08/2019. All conveners are directed to conduct meeting with their team members and chalk out their annual plan for the session 2019-20. All conveners ensure the full participation of each member of their committee for securing scores in API. **All members are directed to support & cooperate the conveners of their respective committee.**

Sharma

Principal

Pt. Chiranji Lal Sharma
Govt. College, Sec - 14, Karnal

[Signature]

सभी प्राध्यापकगण को निर्देश दिये जाते हैं कि वे सभी अपनी duties पर sign करे और इस list पर किसी भी प्रकार का कुछ भी नहीं लिखें। इसे गम्भीरता से लें।

Sharma

9-8-19

Mr. Sheetal (Math) *Sheetal*
Mr. Raj Kumar (Maths) *Raj Kumar*
Mr. Balvinder *Balvinder*
Ms. Ritu Narwal *Ritu Narwal*
Mrs. Vandana *Vandana*

21. Mentor Group

Dr. Rekha Tyagi (Conv.) *Rekha Tyagi*
Dr. Nidhi Sharma *Nidhi Sharma*
Mrs. Mona Batra *Mona Batra*
Mrs. Neelam Sharma *Neelam Sharma*
Dr. Sunil Dutt *Sunil Dutt*
Ms. Monika Bansal *Monika Bansal*

22. AQAR/Report writing on Subject Society Activities/Annual Report

Dr. Nirmal Attri (Conv.) *Nirmal Attri*
Mr. Jeevan Bakshi *Jeevan Bakshi*
Mrs. Sarita Arya *Sarita Arya*
Mrs. Mona Batra *Mona Batra*
Mr. Mamta Bhardwaj *Mamta Bhardwaj*
Dr. Sunil Dutt *Sunil Dutt*
Mr. Balwinder Singh *Balwinder Singh*

23. Anti Corruption Cell:

Dr. Nirmal Attri (Conv.) *Nirmal Attri*
Mr. Satish Gupta *Satish Gupta*
Mrs. Chanchal *Chanchal*
Dr. Ram Dhan *Ram Dhan*
Dr. Neeraj (Biotech) *Neeraj*
Mr. Jatin (Pol. Sc.) *Jatin*
Ms. Vijay Lakshmi (Comm.) *Vijay Lakshmi*
Mr. Jatin (Math) *Jatin*

24. Anti Ragging Cell:

Dr. Vinod Chahal (Conv.) *Vinod Chahal*
Mr. Rakesh Yadav *Rakesh Yadav*
Dr. Roop Lal *Roop Lal*
Dr. Yash Pal *Yash Pal*
Mr. Rajesh Ranjha *Ranjha*
Mrs. Mona Batra *Mona Batra*
Mrs. Sunita Chopra *Sunita Chopra*
Ms. Rashmi Tuli *Rashmi Tuli*
Dr. Surender Pal Singh *Surender Pal Singh*
Dr. Subash Chandra (Physics) *Subash Chandra*
Dr. Sandeep (Chem.) *Sandeep*
Mr. Rajesh K (Math) *Rajesh K*
Mrs. Rashmi Singh *Rashmi Singh*
Rajesh Kumar *Rajesh Kumar*
Rashmi *Rashmi*

50. Girls Common Room & Wash Rooms

Ms. Vaishali *Vaishali*
Dr. Rajesh Mehra (Bursar) *RM*

For Gents Wash Room

Mrs. Sunita Chopra *SC*
Mrs. Manisha Saccharia *MS*
Mrs. Rasmi Tuli *Rasmi*
Mrs. Monika Bansal *monika*

Ladies Washroom

Dr. Vinod Chahal *Vinod*
Dr. Yashpal *Yashpal*
Mr. Rajpal *Rajpal*

For Staff Room

Mrs. Mona Batra *none*
Dr. Mamta Bhardwaj *MB*
Ms. Pooja Rani *Pooja*

Principal Room

Mrs. Sarita Arya *Sarita*
Mrs. Neelam Sharma *Neelam*
Mrs. Anjana Rani *AN*

Dr. Rekha Tyagi *RT*
Dr. Nidhi Sharma *NS*

51. Grievances Redressal Cell

Dr. Satish Kumar (Conv.) *SK*
Mrs. Chanchal Rani *Chanchal*
Dr. M.S. Bagi *MSB*
Dr. Amit Chaudhary *Amit*
Mrs. Sunita Chopra *SC*
Dr. Yash Pal *Yash*
Ms. Ritu Jaglan *Ritu*
Dr. Sunil Dutt *SD*
Mrs. Taruna *Taruna*
Dr. Rajesh Mehra (Bursar) *RM*

52. House Exam/Assignment/ Class Test etc.

Dr. Rekha Tyagi (Conv.) *RT*
Mrs. Mona Batra *none*
Dr. Nidhi Sharma *NS*
Mrs. Neelam Sharma *Neelam*
Mrs. Taruna *Taruna*
Mr. Gurcharan Singh *GS*
Dr. Sunil Dutt *SD*

Science Club

Dr. Sandeep
Mr. Sukhraj Subhraj
Ms. Suvidha Suvidha
Mrs. Rekha Jangra Rekha
Mrs. Laxmi Biban Laxmi

Prevention
↑

82. Gender Sensitization/Sexual Harassment Cell:

Dr. Rajesh Rani (Conv.)
Dr. Nirmal Attri
Mrs. Sunita Chopra Women Cell (Incharge)
Mrs. Sarita Arya
Dr. Kanwar Bhan
Dr. Kanwarjeet Malik (Commerce)
Mrs. Rashmi Singh
Dr. Anjana

83. Student Union:

Dr. Rajesh Rani (Conv.)
Dr. Nirmal Attri
Mr. Satish Gupta
Dr. Rekha Tyagi
Dr. M.S. Bagi
Mrs. Chanchal Chanchal
Dr. Surinder Nagia
Dr. Subhash Jaglan
Dr. Roshan Lal
Dr. Jarnail Singh

84. CM Announcement Cell:

Dr. Kanwar Bhan (Conv.)
Dr. Jai Parkash
Dr. Gaurav
Mr. Jagmal

85. Green Audit

Dr. Ranjeet (Convener)
Dr. Suresh Kumar
Dr. Kanwar Bhan
Dr. Parveen Vats
Dr. J.S. Chhillar
Dr. Laxmi Biban

86. Committee of Extension Lecturers

Dr. Nirmal Attri (Convener)
Dr. M.S. Bagi
Dr. Jeevan Bakshi J.C. Bakshi
Dr. Rajesh Ranjha

Meeting of Grievances Redressal Cell

Dated: 18-01-2020

A meeting of Grievances Redressal Cell was held on 18-01-2020 in the College library. The following members were present in the meeting:

1. Sh. Satish Gupta (Convener) ~~Satish~~
2. Mrs. Chanchal Rani
3. Dr. M.S. Bazi ~~M.S. Bazi~~
4. Dr. Amit Choudhary ~~Amit~~
5. Ms. Sunita Chopra
6. Dr. Yashpal ~~Yashpal~~
7. Ms. Rita Jaglan ~~Rita~~
8. Dr. Sunil Dutt ~~Sunil~~
9. Mr. Tanna ~~Tanna~~
10. Dr. Rajesh Mehra ~~Rajesh~~

The following points were discussed in the meeting & approved/finalised:

1. A case of misbehaviour was submitted by Mr. Kiran Bali Deputy Supt. against Sh. Charan Singh Extension Lecturer in Defence Studies on 14-1-2020. The matter was discussed and resolved by mutual consent on 18-01-2020.
2. Another case regarding damage of car number plate of Dr. Saroj Nain, Assistant Professor of English was also discussed and resolved on 18-01-2020.

The meeting was ended with the vote of thanks to the chair.

Seen
Sh. Yashpal

Principal
Pt. C.L.S. Govt. College
KARNAL

Satish
Convener

Anti Ragging Cell (2019-20)

Report :- Case Received —

— NIL —

Shame
Principal
Pt. C.L.S Govt. College
KARNAL

Dr. Vinod Chahal
(Dr. Vinod Chahal)
Associate Professor

Reference: DOP&T O.M. No.11013/2/2014-Estt.A.111 dated February 2, 2015

Annual Return on cases of Sexual Harassment

Period: 1st April, 2018 to 31st March, 2019

Name of the University ^{College} PT. C. L. Sharma Govt College
Sect-14, Karnal (Haryana)

Sl.No.		Number of cases*
1.	Number of complaints of sexual harassment received in the year	Nil
2.	Number of complaints disposed off during the year	Nil
3.	Number of cases pending for more the 90 days	Nil
4.	Number of workshops on awareness programmes against sexual harassment conducted during the year	Nil
5.	Nature of action	N.A.

Note:

- Information is to be provided in consolidated form in respect of University as a whole (including affiliated/constituent colleges).

1. Rajni
2. ms
3.

Sharma
Principal
Pt. Chiranjeev Lal Sharma
Govt. College, KARNAL

**5.1.5. Details of Cases for timely redressal of student
grievances, sexual harassment and ragging**

S. No	Committee/Cell	No of Cases Received	No of Cases Disposed
1.	Anti-Ragging	0	0
2.	Sexual Harassment	0	0
3.	Grievances redressal	2	2

Principal *Sharma*
Principal
Pt. C.L.S Govt. College
KARNAL